

IMPORTANT ANNOUNCEMENT

RESTRUCTURING OF COMPANY SECRETARY EXECUTIVE ENTRANCE TEST (CSEET) (Effective from June 2026 Session)

The Institute of Company Secretaries of India (ICSI) is striving to continuously enhance the quality of education, professional standards, and overall learning experience for aspiring Company Secretaries. In line with this objective, a comprehensive review of the Company Secretary Executive Entrance Test (CSEET) structure has been undertaken by the Institute.

Salient features of restructured CSEET shall be as under :

(A) Highlights

- Curriculum & Syllabus aligned with emerging corporate, technological, and regulatory developments.
- Enhanced Assessment Framework focusing on conceptual understanding, analytical abilities, communication skills, and professional aptitude.
- Updated Study Material and Learning Resources to support effective preparation.
- Improved Examination Experience.
- Strengthened Foundational Competencies to prepare students for CS Executive and CS Professional Programme Stages.

(B) Effective Date

The first session of restructured CSEET will be held in June 2026.

The last session of existing CSEET in remote proctored mode will be held in January, 2026 and students passing the CSEET in January, 2026 session shall be eligible to seek registration in CS Executive Programme within one year from the date of declaration of results of CSEET without payment of exemption fee.

(C) Eligibility for Registration

- a. Only Indian National can apply
- b. A Candidate passed / appearing in the Senior Secondary (10+2) Examination & equivalent thereto.

(D) Exemption from CSEET

The following categories of students shall be exempted from CSEET and may register directly to CS Executive Programme.

Candidates who have passed :

- (i) ICSI Foundation Examination

- (ii) Final Stage of Chartered Accountancy Course conducted by The Institute of Chartered Accountants of India
- (iii) Final Stage of Cost Accountancy Course conducted by The Institute of Cost Accountants of India
- (iv) Bachelor's Degree or Post Graduate Degree Examinations

Further, Students appearing in the Final Year / Final Semester examination of Bachelor's Degree Examinations may also register directly to CS Executive Programme.

(E) Fee Structure

Fee at the time of CSEET Registration (Inclusive of Student Induction Programme (SIP) and Online Classes(*))	₹ 7500
Examination Fee (to be paid separately - Per Session)	₹ 1500

(*) Details of Student Induction Programme (SIP) and schedule of Online Coaching Classes will be intimated separately.

(F) Concession in Fees

Concession in Fee shall be applicable to the different categories of students as under :

(i) Registration to CSEET (on Fee payable at the time of Registration)

Category	Concession
SC/ST	50%
Physically Handicapped	50%
Students from Northeastern States, Andaman & Nicobar Islands, Lakshadweep & Himachal Pradesh	50%
Students from the Union Territories of Jammu & Kashmir and Ladakh	100%

(ii) Examination Enrolment (on Examination Fee payable at the time of Exam Enrollment)

Category	Concession
SC/ST	50%
Physically Handicapped	50%

(G) Cut-off Dates for Registration

June Session	October Session	February Session
01st October to 31st January [However, for June 2026 session 16th December 2025 to 15th February 2026]	01 st February to 31st May [However, for October 2026 session 16 th February 2026 to 31 st May 2026]	01st June to 30th September

(H) Dates of Examination Enrollment

Particulars	February Session	June Session	October Session
With Normal Fee of Rs.1500/- per session	1st November to 07th December (previous year)	1st March to 07th April (same year)	1st July to 07th August (same year)
With Late Fee of Rs.250/- in addition to normal fee	08th December to 20th December (previous year)	8th April to 20th April (same year)	8th August to 20th August (same year)

(I) Schedule of Conduct of CSEET and Declaration of Results

Particulars	February Session	June Session	October Session
CSEET to be conducted during	First Week of February	First Week of June	First Week of October
CSEET Results to be declared latest by	Last week of March	Last week of July	Last week of November

(J) Schedule of submission of request for Verification of Marks, Issue of Certified Copies of Answer Books, etc.

Applications for Verification of Marks	21 days from the date of Result Declaration	21 days from the date of Result Declaration	21 days from the date of Result Declaration
Certified Copies of Answer Books /	30 days from the date of Result Declaration	30 days from the date of Result Declaration	30 days from the date of Result Declaration

Processing of VOM (Verification of Marks) Applications	30 days from the Receipt of VOM Applications	30 days from the Receipt of VOM Applications	30 days from the Receipt of VOM Applications
Applications under RTI Act 2005	45 days from the Receipt of VOM Applications	45 days from the Receipt of VOM Applications	45 days from the Receipt of VOM Applications
Processing of RTI Applications	15 Days from the receipt of Last Application i.e. 60 days from Result	15 Days from the receipt of Last Application i.e. 60 days from Result	15 Days from the receipt of Last Application i.e. 60 days from Result

(K) Refund of Fee

No refund will be applicable in any circumstances including non-eligible candidates after making payment except double payment.

(L) Validity of CSEET Registration

The registration to CSEET as per the revised structure will be valid for 3 (Three) Years from the Month of Registration.

(M) Validity of CSEET Result

The CSEET Result will only be valid for a period of **One year** from the date of declaration of result and students passing the CSEET should register for CS Executive Programme within the said period.

(N) Issue of Marksheets

Marksheets will be issued to the students in electronic form (E-Marksheet) only.

(O) Details Subjects, Pattern of Examination, Marks and Duration of Examination

Day of Exam	Subjects(*)	Maximum Marks	Pattern	Duration
First Day	Business Communication	100	Subjective	3 Hours
Second Day	Fundamentals of Accounting	100	Subjective	3 Hours
Third Day	Economic and Business Environment	100	Subjective	3 Hours
Fourth Day	Business Laws and Management Business Laws -60 Marks Business Management-40 Marks	100	OMR BASED	2 Hours

(*) Detailed syllabus of restructured CSEET will be made available on the website of the Institute separately.

(P) Passing Criteria

A candidate shall be declared pass in CSEET if he/she secures in one sitting, a minimum of forty percent marks in each paper and fifty percent marks in the aggregate of all papers of CSEET. There is no provision for exemption or carry forward of marks in CSEET.

(Q) Venue, Timing and other details of Examination

- (i) The restructured CSEET will be conducted at designated examination centres in all the major cities in India during the second half of the day i.e. from 2:30 PM to 5:45 PM.
- (ii) Question paper reading time of 15 minutes to be provided to students in each paper.
- (iii) There will be no negative marking in the OMR paper of CSEET i.e. Business Laws and Management.

All candidates planning to register for CSEET are advised to take note of the above changes.

For latest announcements, please visit: www.icsi.edu

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