



Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। कष्टान् कष्टान् तपते, पुण्ड्रान् लक्ष्मिस्तुष्टुवदइ

Mission

"To develop high calibre professionals facilitating good corporate governance"

ICSI MEGA PLACEMENT DRIVE - I, 2026 for YOUNG MEMBERS

The ICSI invites esteemed organizations to participate in the ICSI Mega Placement Drive - I, 2026 for recruiting Company Secretary for your organization.

80,000+
Members

250,000+
Students

76
Chapter Offices

6
Overseas Centres

Dear Sir/Madam,

Greeting from the Institute of Company Secretaries of India!!!

The Institute of Company Secretaries of India (ICSI) is a premier professional body, established under an act of Parliament (The Company Secretaries Act, 1980), to regulate and develop the profession of Company Secretaries.

The ICSI has its Headquarter in New Delhi and has a nationwide presence with four Regional Offices in New Delhi, Chennai, Kolkata and Mumbai, 76 Chapter Offices spread all across the country and Centre for Corporate Governance, Research and Training (CCGRT) in Manesar, Mumbai, Hyderabad and Kolkata. The Institute also has Six Overseas Centres at Australia, Canada, Singapore, UAE, UK and USA. With over 80,000 Members and around 250,000 Students, the ICSI has the largest membership and student base of Company Secretaries in the world.

As per Section 203 of Companies Act 2013 read with Rule 8 & 8A of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, it is necessitated that every listed company and every other public company having paid up capital of Rs. 10 crores or more to appoint the Company Secretary as a Key Managerial Personnel (KMP). A Company other than a company covered under rule 8 which has a paid up share capital of Rs. 10 Crore or more shall have a whole-time Company Secretary.

The Institute regularly organizes Mega Placement Drives in every region of ICSI, we invite your esteemed organization to participate in the ICSI Mega Placement Drive - I, 2026 being organized in July, 2026 for recruiting Company Secretary for your organization.

REGION WISE SCHEDULE OF MEGA PLACEMENT DRIVE - I (2026)

DATE & DAY OF INTERVIEW	VENUE FOR MEGA PLACEMENT DRIVE - I	PLACEMENT COORDINATOR AND CONTACT PERSON
NIRO (NORTHERN INDIA REGIONAL OFFICE)		
03 rd July, 2026 (Friday)	ICSI – NIRC Building, Plot No. 4, Prasad Nagar Institutional Area, New Delhi - 110005 (Delhi)	Ms. Gitanjali S Rathore, Regional Director - NIRC Smt. Harvinder Kaur, Assistant Director Ph: 011- 4934 3029; (M) 98116 06960 E-mail: niro@icsi.edu ; harvinder.kaur@icsi.edu
ICSI - CCGRT, MUMBAI		
10 th July, 2026 (Friday)	Hotel Krishna Avatar, Plot No. F-3, Sector 14, CBD Belapur, Navi Mumbai, Maharashtra – 400614	Dr. Nikhat Khan, Director & Head of CCGRT, Mumbai Ms. Kavita Chavan, Assistant Director (M): 93726 88937 E-mail: ccgrt@icsi.edu ; kavita.chavan@icsi.edu

The Company Secretaries who got their ACS Membership on or after 1st Jan, 2025 shall be participating in the MPD - I, 2026

For further details and queries, please contact the respective Regional offices/ ICSI CCGRTs or write to placement@icsi.edu

For details contact :
0120 – 4082124 / 2104
E-mail: placement@icsi.edu

REGION-WISE SCHEDULE OF MEGA PLACEMENT DRIVE - I (2026)

ICSI – CCGRT, HYDERABAD



**10th July,
2026
(Friday)**

ICSI - CCGRT, Hyderabad
Survey No.1, Genpact Rd,
Nr Mallikarjunaswamy Temple,
IDA Uppal, Hyderabad - 500 039
(Telangana)

Shri DVNS Sarma
Director - CCGRT, HYD
Shri V.S. Raju
Assistant Director
Ph: 040 - 27177722
(M) 99892 64100
E-mail: v.raju@icsi.edu
ccgrt.hyderabad@icsi.edu

EIRO (EASTERN INDIA REGIONAL OFFICE) | ICSI – CCGRT, KOLKATA



**11th July,
2026
(Saturday)**

ICSI - CCGRT, Kolkata
Action Area II, New Town
(Near Newtown Coffee House)
Kolkata - 700 135
(West Bengal)

Shri Amit Kumar Ghosal
Regional Director - EIRC
Shri Sumanta Dutta
Executive Assistant
Ph: 033 – 35033805
(M) 82923 98669
E-mail: eiro@icsi.edu
sumanta.dutta@icsi.edu

WIRO (WESTERN INDIA REGIONAL OFFICE)



**18th July,
2026
(Saturday)**

ICSI Western India Regional Office,
13, 56, 57 Jolly Maker
Chambers No. II,
Nariman Point,
Mumbai - 400021
(Maharashtra)

Shri Kailash C Kaushik
Regional Director - WIRC
Smt. Bhavna Naresh Rakte
Sr. Executive Assistant
Ph: 022 - 61307921
(M) 8655080589
E-mail: wiro@icsi.edu
bhavna.rakte@icsi.edu

ICSI – CCGRT, MANESAR



**21st July,
2026
(Tuesday)**

ICSI - CCGRT, Manesar,
Plot No. 3, Sector - 2,
IMT Manesar
Gurugram - 122052
(Haryana)

Dr. Rajesh Gupta
Joint Director, CCGRT Manesar
Shri Ajay Sharma
Deputy Director
Ph:0124-2204671, 2204670
(M) 8796642542
E-mail: ajay.sharma@icsi.edu
ccgrt.manesar@icsi.edu

SIRO (SOUTHERN INDIA REGIONAL OFFICE)



**24th July,
2026
(Friday)**

ICSI Southern India Regional Office,
No. 9, Wheat Crofts Road,
Nungambakkam,
Chennai - 600 0034
(Tamil Nadu)

Shri Ankur Yadav
Regional Director – SIRC
Shri Chelliah Murugan
Assistant Director
Ph: 044 - 28279898/ 28268685
(M) 94437 96311
E-mail: siro@icsi.edu
chelliah.murugan@icsi.edu



The Company Secretaries who got their ACS Membership on or after 1st Jan, 2025 shall be participating in the ICSI Mega Placement Drive - I, 2026

MODALITIES:

- You are requested to kindly register through the link <https://forms.gle/ELCu6PUgahreczPK7> to participate in the Placement Drive.
- Placement process would start at **10:00 AM** on the scheduled date. The allotted slot would be intimated to you by the respective ICSI Regional Offices after receipt of your confirmation for participation in the **ICSI MEGA PLACEMENT DRIVE - I**. Allotment of time slot to organizations would be based on availability and sole discretion of the Institute.
- The participating Companies/ Firms are required to send the offer of appointment to the Candidate through the Institute only.

- The Companies/ Firms participating in the Placement Drive are required to submit the list of shortlisted candidates in the format given by ICSI, duly signed on the same day of drive.
- On Spot offers would be highly solicited.
- No TA/DA would be paid to organizations.



For further details and queries, please contact the respective Regional offices/ ICSI CCGRTs or write to placement@icsi.edu



For details contact : 0120 – 4082124 / 2104;



E-mail : placement@icsi.edu

CS Pawan G. Chandak
President, ICSI

CS Dwarakanath Chennur
Vice President, ICSI

CS Mohankumar Aravamudhan
Council Member & Chairman
Placement Committee, The ICSI

CS Asish Mohan
Secretary, ICSI

Connect with ICSI

www.icsi.edu | | Online helpdesk : <http://support.icsi.edu>