



# THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

NAGPUR  
CHAPTER

Ref: Nagpur Chapter/SA Appointment/2025-26/01

Date: 04/03/2025

To,

All Members,

i) CA Members, The Institute of Chartered Accountants of India (ICAI)

Sub: Inviting applications for appointment of Statutory Auditor for FY 2025-26 for Nagpur Chapter of WIRC of The Institute of Company Secretaries of India

Respected,

Sir/Madam,

We the Nagpur Chapter of WIRC of The Institute of Company Secretaries of India invites application from eligible Chartered Accountants for engagement as Statutory Auditor for financial year 2025-26 to carry out the audit work as per ICSI institute guidelines issued from time to time.

Minimum Eligibility Criteria for engagement as Statutory Auditor are as follows:

- The firm of the Statutory Auditor should be at least in existence for five years.
- The Annual receipts as per the previous year's audited annual accounts should not be less than Rs.10 Lacs.
- The firm of auditors should have been Internal Auditors / Statutory Auditors for at least five academic institutions, Statutory / Autonomous Bodies, Bank Audit, Govt. Audit. & Co-op Soc. Audit, Public Limited Co., PSUs, Regulatory bodies, etc. in the previous three financial years;
- Statutory Auditors are to be appointed out of practicing Chartered Accountants, with a condition that the individual or partner of the firm should not be an Office-bearer of the Council/Regional Council / Chapter.
- Peer Reviewed Audit firm preferable for appointment by Nagpur Chapter.



## Vision

"To be a global leader in promoting good corporate governance"

## ICSI Motto

सत्यं वद। धर्मं चर। *Speak the truth. Abide by the law.*

## Mission

"To develop high calibre professionals facilitating good corporate governance"

Connect with ICSI



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Online Helpdesk : <http://support.icsi.edu>

Address 1: 3-A, 3rd Floor, Avinisha Towers, Mehadia Square, Dhanotli, Nagpur - 440012.

Address 2: First Floor, Shri Sai Prasad Enclave, Plot No. 164, Vivekanand Nagar, Wardha Road, Nagpur - 440015. Tel: 0712-2453276 Mob.: 7558439217

E-mail: [nagpur@icsi.edu](mailto:nagpur@icsi.edu), Website: <https://www.icsi.edu/nagpur/home/>



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- f) There is no disciplinary action pending or in existence against the Audit Firm.
- g) The Statutory Auditor of the Nagpur Chapter be rotated after every five years and their yearly appointment to be reviewed on year-to-year basis.,
- h) Mere applying does not confer upon any individual / firm a vested right to be appointed as Statutory Auditor of Nagpur Chapter of WIRC of ICSI.
- i) Fees payable to the Statutory Auditor Auditors would be decided by the Managing Committee of Nagpur Chapter of WIRC of ICSI, depending upon the volume of work involved in a judicious manner and appointment letter will be issued to the selected audit firm.

Those interested to take the task of Statutory Auditor for the Nagpur Chapter of WIRC of The Institute of Company Secretaries of India for the FY 2025-26 has to apply by addressing to the Chairperson, Nagpur Chapter on letter head of the firm mentioning the details as per requirements for appointment mentioned above.

**Last date of receipt of applications may be submitted on or before Thursday, March 20, 2025 till 05:45 pm** physically at Nagpur Chapter of WIRC of ICSI, 1st Floor, Shri Sai Prasad Enclave, Plot No.164, Vivekanand Nagar, Wardha Road, Nagpur-440015 or proposal may be e-mailed at [nagpur@icsi.edu](mailto:nagpur@icsi.edu)

Thanking You  
Yours Faithfully

**For, Nagpur Chapter of WIRC of ICSI**  
**For Nagpur Chapter of ICSI-WIRC**

  
Chairman / Vice Chairman / Secretary / Treasurer

**CS Sarrah Katawala**  
**Chairperson**

Off:- 7558439217  
E-mail:- [nagpur@icsi.edu](mailto:nagpur@icsi.edu)

