

12<sup>th</sup> December 2018

### **Election to the Council and Regional Councils-2018**

Dear Contesting Candidates,

The Election to the Council/Regional Councils of the Institute will be held on Friday and Saturday, the 14<sup>th</sup> & 15<sup>th</sup> December, 2018 at Delhi, Kolkata and Mumbai on Friday, the 14<sup>th</sup> December, 2018 at all other places from 8.00 A.M. to 8.00 P.M.

We are confident that with your support and cooperation, we will be able to conduct ICSI Election – 2018 with resounding success.

In this regard, we seek your cooperation; and appeal to all of you to adhere to the following points to ensure free, fair and smooth conduct of elections:

1. Extend your whole-hearted support to the Polling Officer and representative(s) of the Institute.
2. Avoid gathering near and in the polling booths
3. Maintain and extend your cooperation in maintaining order, peace and tranquillity in and around the Polling area.
4. Do not campaign or bring/distribute any campaign material including literature, visiting cards, pamphlets, manifestos, letters, hand-outs, circulars, etc. or erect any stall, or display any banner in the restricted area in and around Polling booth. Please note that such activities are not allowed under the Company Secretaries (Election to the Council) Rules, 2006, within a distance of 200 meters from the place where polling booth is located or zero tolerance zone, as may be determined by the Returning Officer / Polling Officer of the polling booth concerned.
5. Do not use Mobile Phone and any other electronic devices inside the polling booths.

6. Appoint any two members at each polling booth as authorized representative by issuing a letter of authority. One of whom, shall be entitled to be present at a time at the polling booth.
7. Authorised representative shall produce Authority letter before the Polling Officer concerned on the day of Polling by 7.45 AM.
8. Authority letter shall include the full name, ACS/FCS number, address and Mobile number of the authorized representative as well as number of polling booth at which he is authorized to be present.
9. Contesting Candidates or their Representatives should avoid frequent entry/ exit from the polling booths and/or change of representatives.
10. It is prohibited to use loud speaker or any other public address system/device near the polling booth for the purpose of transmitting information connected with the election.

We wish all the very best to the contesting candidates.

Returning Officer and Officiating Secretary, the ICSI