



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इष्टकारं कुरु। तृप्तये। अस्मिन्नेह ह्यु कुरु।

Mission

"To develop high calibre professionals facilitating good corporate governance"


Company Secretary (CS)


A Career with Endless Opportunities

Join CS Course Now



 **✓ ARTS ✓ SCIENCE
✓ COMMERCE**
Opportunity for students from all streams

 • Distance Learning
• Study Material provided by the ICSI
• Optional Class Room Teaching
• E-Learning Facility

 • Opportunities in Employment as well as in Practice
• Attractive remuneration and growth opportunities

UGC recognises CS qualification as equivalent to Post Graduate Degree

UK ENIC has benchmarked CS Executive and CS Professional Programme as Bachelor and Master degree respectively, with reference to UK and UAE qualification

Journey from a Student to a Company Secretary

YOUR JOURNEY TO SUCCESS BEGINS TODAY



CS EXECUTIVE ENTRANCE TEST (CSEET)

ELIGIBILITY - Senior Secondary Examination (10+2 pattern) pass /appearing Student or Equivalent thereto

CUT-OFF DATES FOR REGISTRATION

- June CSEET - 1st October - 31st January
- October CSEET - 1st February - 31st May
- February CSEET - 1st June - 30th September

FEE : Rs. 7500/- (including SIP & online classes)

Subjects

1. Business Communication (Subjective - 100 Marks 3 hrs.)
2. Fundamentals of Accounting (Subjective - 100 Marks 3 hrs.)
3. Economic and Business Environment (Subjective - 100 Marks 3 hrs.)
4. Business Laws & Management - (OMR Based - 2hrs.)
(Business Laws - 60 Marks) (Business Management - 40 Marks)

Exam Schedule for CSEET

- *For June Session - First Week of June
- *For October Session - First Week of October
- *For February Session - First Week of February

CS EXECUTIVE PROGRAMME

Eligibility - CSEET pass students (Senior Secondary Examination (10+2 pattern) pass & with CSEET result not older than one year)/ CS Foundation Programme Pass students / *Graduates/ Post Graduates/ CA Final Pass students/ CMA Final Pass students
*students appearing in the final year / final Semester Examination of Graduation (can registered provisionally.)

CUT-OFF DATES FOR REGISTRATION

- 31st May (Both groups in December examination - same year)
- 31st July (One group in December examination - same year)
- 30th November (Both groups in June examination - next year)
- 31st January (One group in June examination - same year)



**FEE : Rs.18,400/- CSEET Qualified Students / CS Foundation Pass
Rs.23,400/- For Graduates/Post Graduates / ICAI / ICMAI Final Course Pass students**

Subjects - Group I (4 Papers)

- 1) Jurisprudence, Interpretation & General Laws
- 2) Company Law & Practice
- 3) Setting up of Business, Industrial & Labour Laws
- 4) Corporate Accounting & Financial Management

Group II (3 Papers)

- 1) Capital Market & Securities Laws
- 2) Economic, Commercial & Intellectual Property Laws
- 3) Tax Laws & Practice

CS PROFESSIONAL PROGRAMME

Eligibility - CS Executive Programme Pass Students

CUT-OFF DATES FOR REGISTRATION

- 31st May (Both groups in December examination - same year)
- 31st July (One group in December examination - same year)
- 30th November (Both groups in June examination - next year)
- 31st January (One group in June examination - same year)

FEE - Rs. 20,000/-

Subjects Group I (4 Papers)

1. Environmental, Social and Governance (ESG) - Principles & Practice
2. Drafting, Pleadings and Appearances
3. Compliance Management, Audit & Due Diligence
4. Elective 1 (Select one Paper out of 5 Elective Papers)
 - 4.1 CSR & Social Governance
 - 4.2 Internal and Forensic Audit
 - 4.3 Intellectual Property Rights-Law & Practice
 - 4.4 Artificial Intelligence, Data Analytics and Cyber Security-Laws & Practice
 - 4.5 Advance Tax Laws & Practice

GROUP II (3 Papers)

5. Strategic Management & Corporate Finance
6. Corporate Restructuring, Valuation and Insolvency
7. Elective 2 (Select one Paper out of 5 Elective Papers)
 - 7.1 Arbitration, Mediation & Conciliation
 - 7.2 Goods and Services Tax (GST) & Corporate Tax Planning
 - 7.3 Labour Laws & Practice
 - 7.4 Banking & Insurance - Laws & Practice
 - 7.5 Insolvency and Bankruptcy - Law & Practice

Medium of Examination:

The Institute allows the students to appear in Institute's examination in English or Hindi medium, subject to other prescribed guidelines in this regard.

Mandatory Training:

Students are required to fulfill the following training requirements.

- SIP (Student Induction Programme) (One Day)
- TDOP (Three Days Orientation Programme)
- One-month Executive Development Programme (EDP) [15 days classroom mode & 15 days Online mode] after passing CS Executive.
- Practical training of 21 months.
- Corporate Leadership Development Programme (CLDP) after passing CS Professional Programme.

100% FEE WAIVER

- For Indian Armed forces, Paramilitary forces, Agni veers, Families of Martyrs and Wards of Indian Armed forces & paramilitary forces (For CS Executive Programme only).

- For students of Jammu & Kashmir, Ladakh registering for the CSEET and CS Executive Programme.

FEE CONCESSION

- For SC/ST, Physically Handicapped category (For the CSEET and CS Executive Programme).

- For students of Andaman & Nicobar Islands, Lakshadweep, North Eastern states and Himachal Pradesh (For the CSEET and CS Executive Programme).

OTHER BENEFITS

- Fee waiver under SEFT scheme for meritorious and economically weaker students.
- Education Loan facility by Canara Bank for students.

Company Secretary (CS) - The New Age Governance Professional

ROLE OF COMPANY SECRETARY



The Institute of Company Secretaries of India (ICSI)

- Statutory Body established under an Act of Parliament, i.e., the Company Secretaries Act, 1980, to regulate and develop the profession of Company Secretaries
- Functions under the jurisdiction of Ministry of Corporate Affairs, Government of India
- Headquarter in New Delhi & 4 Regional Offices in New Delhi, Kolkata, Mumbai, Chennai
- 73 Chapters across India & 3 Centres for Corporate Governance, Research and Training (ICSI-CCGRT) in Mumbai, Hyderabad and Kolkata
- Study Centres and Examination Centres across India
- Overseas Centres in Australia, Canada, Singapore, UAE, UK and USA



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ICSI SUPPORT DESK : 0120-4522 000 (MONDAY TO FRIDAY 9:30 AM TO 5:00 PM)