

Vision
"To be a global leader in promoting
good corporate governance"

Motto
सत्यं वद। धर्मं चर। इष्टार्कं तेन त्रुथेः अर्बिदे ह्यु तेन त्रुथेः

Mission
"To develop high calibre professionals
facilitating good corporate governance"

Company Secretary (CS)

A Career with Endless Opportunities

Join CS Course Now





✓ **ARTS** ✓ **SCIENCE**
✓ **COMMERCE**

Opportunity for students
from all streams



- Distance Learning
- Study Material provided by the ICSI
- Optional Class Room Teaching
- Online centralised classes / lectures
- E-Learning Facility



- Opportunities in Employment
as well as in Practice
- Attractive
remuneration and
growth opportunities

UGC recognises CS qualification as
equivalent to Post Graduate Degree

UK ENIC has benchmarked CS Executive and CS Professional Programme as
Bachelor and Master degree respectively, with reference to UK and UAE qualification

Journey from a Student to a Company Secretary

YOUR JOURNEY TO SUCCESS BEGINS TODAY



CS EXECUTIVE ENTRANCE TEST (CSEET)

Eligibility - Senior Secondary Examination
(10+2 pattern) pass /appearing Student or Equivalent thereto

CUT-OFF DATES FOR REGISTRATION

- May CSEET - 16th December - 15th April
- July CSEET - 16th April - 15th June
- November CSEET - 16th June - 15th October
- January CSEET - 16th October - 15th December



CSEET

CS EXECUTIVE PROGRAMME

Eligibility - CSEET pass students [Senior Secondary Examination (10+2 pattern) pass &
with CSEET result not older than one year]/ CS Foundation Programme Pass students / *Graduates/
Post Graduates/ CA Final Pass students/ CMA Final Pass students
(*Students appearing in the final year / final semester examination of graduation can
registered provisionally upon submission by them of their Final Year/Final Semester Graduation Admit Cards)

CUT-OFF DATES FOR REGISTRATION

- 31st May (Both groups in December examination - same year)
- 31st July (One group in December examination - same year)
- 30th November (Both groups in June examination - next year)
- 31st January (One group in June examination - same year)



CS EXECUTIVE PROGRAMME

FEE : Rs.2,000/-

Coverage

1. Business Communication
2. Legal Aptitude and Logical Reasoning
3. Economic and Business Environment
4. Current Affairs and Quantitative Aptitude

**FEE : Rs.18,400/- CSEET Qualified Students / CS Foundation Pass
Rs.23,400/- For Graduates/Post Graduates / ICAI / ICMAI Final Course Pass students**

Subjects - Group I (4 Papers)

- 1) Jurisprudence, Interpretation & General Laws
- 2) Company Law & Practice
- 3) Setting up of Business, Industrial & Labour Laws
- 4) Corporate Accounting & Financial Management

Group II (3 Papers)

- 1) Capital Market & Securities Laws
- 2) Economic, Commercial & Intellectual Property Laws
- 3) Tax Laws & Practice

CS PROFESSIONAL PROGRAMME

Eligibility - CS Executive Programme Pass Students

CUT-OFF DATES FOR REGISTRATION

- 31st May (Both groups in December examination - same year)
- 31st July (One group in December examination - same year)
- 30th November (Both groups in June examination - next year)
- 31st January (One group in June examination - same year)

FEE - Rs. 20,000/-

Subjects Group I (4 Papers)

1. Environmental, Social and Governance (ESG) - Principles & Practice
2. Drafting, Pleadings and Appearances
3. Compliance Management, Audit & Due Diligence
4. Elective 1 (Select one Paper out of 4 Elective Papers)
 - 4.1 CSR & Social Governance
 - 4.2 Internal and Forensic Audit
 - 4.3 Intellectual Property Rights-Law & Practice
 - 4.4 Artificial Intelligence, Data Analytics and Cyber Security-Laws & Practice

GROUP II (3 Papers)

5. Strategic Management & Corporate Finance
6. Corporate Restructuring, Valuation and Insolvency
7. Elective 2 (Select one Paper out of 5 Elective Papers)
 - 7.1 Arbitration, Mediation & Conciliation
 - 7.2 Goods and Services Tax (GST) & Corporate Tax Planning
 - 7.3 Labour Laws & Practice
 - 7.4 Banking & Insurance - Laws & Practice
 - 7.5 Insolvency and Bankruptcy - Law & Practice

Medium of Examination:

The Institute allows the students to appear in Institute's examination in English or Hindi medium, subject to other prescribed guidelines in this regard.

Mandatory Training:

Students are required to fulfill the following training requirements.

- TDOP (Three Days Orientation Programme)
- One-month Executive Development Programme(EDP) [15 days classroom mode & 15 days Online mode] after passing CS Executive.
- Practical training of 21 months.
- Corporate Leadership Development Programme (CLDP) after passing CS Professional Programme.

100% FEE WAIVER

- For Indian Armed forces, Paramilitary forces, Agni veers, Families of Martyrs and Wards of Indian Armed forces & paramilitary forces registering for CS Executive Programme.
- For students of Jammu & Kashmir, Ladakh registering for the CSEET and CS Executive Programme.

FEE CONCESSION

- For SC/ST, Physically Handicapped category.
- For students of Andaman & Nicobar Islands, Lakshadweep, North Eastern states and Himachal Pradesh registering for CSEET & CS Executive Programme.

OTHER BENEFITS

- Fee waiver under SEFT scheme for meritorious and economically weaker students.
- Education Loan facility by Canara Bank for students.

Company Secretary (CS) - The New Age Governance Professional

ROLE OF COMPANY SECRETARY



The Institute of Company Secretaries of India (ICSI)

- Statutory Body established under an Act of Parliament, i.e., the Company Secretaries Act, 1980, to regulate and develop the profession of Company Secretaries
- Functions under the jurisdiction of Ministry of Corporate Affairs, Government of India
- Headquarter in New Delhi & 4 Regional Offices in New Delhi, Kolkata, Mumbai, Chennai
- 73 Chapters across India & 3 Centres for Corporate Governance, Research and Training (ICSI-CCGRT) in Mumbai, Hyderabad and Kolkata
- Study Centres and Examination Centres across India
- Overseas Centres in Australia, Canada, Singapore, UAE, UK and USA



EASTERN INDIA REGIONAL OFFICE (KOLKATA): 033-35033800, eiro@icsi.edu • **Bhubaneswar:** 0674-2552282; bhubaneswar@icsi.edu • **Dhanbad:** 0326-2225007; dhanbad@icsi.edu • **Guwahati (NE):** 9854071768; guwahati@icsi.edu • **Hooghly:** 033-26720315; hooghly@icsi.edu • **Jamshedpur:** 0657-2234273; jamshedpur@icsi.edu • **Patna:** 0612-2322405; patna@icsi.edu • **Ranchi:** 0651- 2223382; ranchi@icsi.edu • **Siliguri :** 0353-2432780; siliguri@icsi.edu

NORTHERN INDIA REGIONAL OFFICE (NEW DELHI): 011-49343006, niro@icsi.edu • **Agra:** 0562-4031444; agra@icsi.edu • **Ajmer:** 0145-2425013; ajmer@icsi.edu • **Alwar:** 0144-2730446; alwar@icsi.edu • **Amritsar:** 0183-5005757; amritsar@icsi.edu • **Bareilly:** 0581-4050776; bareilly@icsi.edu • **Bhilwara:** 01482-267400; bhilwara@icsi.edu • **Bikaner:** 0151-3500218; bikaner@icsi.edu • **Chandigarh:** 0172-2661840; chandigarh@icsi.edu • **Dehradun:** 8266045008; dehradun@icsi.edu • **Faridabad:** 0129-4003761; faridabad@icsi.edu • **Ghaziabad:** 0120-4559681; ghaziabad@icsi.edu • **Gorakhpur:** 0551-3562913; gorakhpur@icsi.edu • **Gurugram:** 0124-4232148, 9999311926; gurugram@icsi.edu • **Jaipur:** 0141-2707236; jaipur@icsi.edu; • **Jalandhar:** 0181-7961687; jalandhar@icsi.edu • **Jammu:** 0191-2439242; jammu@icsi.edu • **Jodhpur:** 0291-2656146; jodhpur@icsi.edu • **Kanpur:** 0512-2296535; kanpur@icsi.edu • **Kota:** 0744-2406456; kota@icsi.edu • **Lucknow:** 0522-4109382; lucknow@icsi.edu • **Ludhiana:** 0161-2401040; ludhiana@icsi.edu • **Noida:** 0120-4522058; noida@icsi.edu • **Panipat:** 0180-4009144; panipat@icsi.edu • **Prayagraj:** 0532-4006166; prayagraj@icsi.edu • **Shimla:** 0177-2672470; shimla@icsi.edu; • **Srinagar:** 0194-7966639; srinagar@icsi.edu • **Udaipur:** 0294-405 5757; udaipur@icsi.edu • **Varanasi:** 9506116136; varanasi@icsi.edu

SOUTHERN INDIA REGIONAL OFFICE (CHENNAI): 044-28279898 / 044-28268685, siro@icsi.edu • **Amaravati:** 0863-2233445; amaravati@icsi.edu • **Belagavi:** 0831-4201716; belagavi@icsi.edu. • **Bengaluru:** 080-23111861; bengaluru@icsi.edu • **Coimbatore:** 0422-2237006; coimbatore@icsi.edu • **Hyderabad:** 040-27177721/24/28; hyderabad@icsi.edu • **Kochi:** 0484-2375950; kochi@icsi.edu • **Kozhikode:** 0495-2770702; kozhikode@icsi.edu • **Madurai:** 0452-4295169; madurai@icsi.edu • **Mangaluru:** 0824-2216482; mangaluru@icsi.edu • **Mysuru:** 0821-2516065 / 7795296969; mysuru@icsi.edu • **Palakkad:** 0491-2528558; palakkad@icsi.edu • **Salem:** 0427 - 2443600; salem@icsi.edu • **Thiruvananthapuram:** 0471-2309915; tvn@icsi.edu • **Thrissur:** 0487-2337860; thrissur@icsi.edu • **Visakhapatnam:** 0891-2533516; vpatnam@icsi.edu

WESTERN INDIA REGIONAL OFFICE (MUMBAI): 022-61307900 / 919, wiro@icsi.edu • **Ahmedabad:** 079-40038581; ahmedabad@icsi.edu • **Bhayander:** 7738517888; bhayander@icsi.edu • **Bhopal:** 0755-4907577; bhopal@icsi.edu • **Chhatrapati Sambhaji Nagar:** 0240-2451124; chh.sambhajnagar@icsi.edu • **Dombivli:** 0251-2445423; dombivli@icsi.edu • **Goa:** 08322995033; goa@icsi.edu • **Indore:** 0731-2494552; indore@icsi.edu • **Kohlapur:** 0231-3510049 / 9699886284; kohlapur@icsi.edu • **Nagpur:** 0712-2453276 / 7558439217; nagpur@icsi.edu • **Nashik:** 0253-2318783; nashik@icsi.edu • **Navi Mumbai:** 022- 49727816; navimumbai@icsi.edu • **Pune:** 020-25393227; pune@icsi.edu • **Raipur:** 0771-2582618; raipur@icsi.edu • **Rajkot:** 072111-55581; rajkot@icsi.edu • **Surat:** 0261-2463404; surat@icsi.edu • **Thane:** 022-46096077, 022-40166479; thane@icsi.edu • **Vadodara:** 0265-2331498; vadodara@icsi.edu

CCGRT, MUMBAI: 022-41021503, **CCGRT, HYDERABAD:** 040-27177722, **CCGRT KOLKATA:** 033-22902179

Connect with ICSI

www.icsi.edu |       | Online helpdesk : <http://support.icsi.edu>

ICSI SUPPORT DESK : 0120-4522 000 (MONDAY TO FRIDAY 9:30 AM TO 5:00 PM)