



ICSI/Training/2018/04

10/05/2018

Circular No. Trg 04/2018

SUB: Revision in the entitlement of leaves for trainees during practical training.

In supersession to earlier leave entitlement for the trainees during the period of practical training and for further simplification of the procedure of leaves, the Institute has revised the entitlement of leaves as per the following table:

	Earlier training structure	Modified Training Structure		
	15 months training	36 months training	24 months training	12 months training
Students registered in Executive Programme	Not applicable	108 days	Not applicable	Not applicable
Students passed Executive Programme	45 days	Not applicable	72 days	Not applicable
Students passed Professional Programme	15 days	Not applicable	Not applicable	12 days

Henceforth, the trainees shall be allowed to take leaves as per above revised entitlements. The revised leaves structure shall be applicable to all the trainees undergoing practical training either in earlier training structure or modified training structure with immediate effect.

This is for information of all concerned.

(Dr. S. K. Jena)
Director (Training & Placement)

To:

1. RDs of Regional Councils
2. Dean CCGRT , I/C CoE Hyderabad
3. EOs/ Office In-charge of Chapters

Copy for information to:

1. PS to President, The ICSI
2. The Vice President and the Chairman TEFC, The ICSI
3. Council Members of The ICSI
4. The Secretary, The ICSI
5. The Chairman of the Regional Councils
6. The Chairman of the Management Committee of the Chapter

Director (Training & Placement)