



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

**EASTERN
INDIA
REGIONAL
COUNCIL**

135th MANAGEMENT SKILLS ORIENTATION PROGRAMME (MSOP) of ICSI-EIRC

Tuesday, 19th November, 2019 to Thursday, 5th December, 2019

Eastern India Regional Council of The Institute of Company Secretaries of India (ICSI-EIRC), is organizing 135th Management Skills Orientation Programme (MSOP), commencing from Tuesday, 19th November, 2019 to Thursday 5th December, 2019 at “ICSI-EIRC House”, 3A, Ahiripukur 1st Lane, Kolkata 700 019.

The duration of the programme may be altered / extended / changed depending upon other programme of ICSI-EIRC and the participants have to adhere with such modifications. Attendance on all the days is compulsory.

As per Regulation 50(b) of The Company Secretaries Regulations 1982, all students of the Institute who have passed the Final / Professional examination and completed EDP, 24 Hours PDP, 15 Days Academic Training and Management Training accordingly or got exemption from the Institute for the same period are compulsorily required to undergo 15 days MSOP for obtaining membership.

Eligible students who are desirous of undergoing MSOP, may submit their prescribed application form duly filled in along with the fee of Rs.7,500/- (Rupees Seven Thousand Five Hundred Only) payable in cash (by hand) or by demand draft drawn in favour of “The Institute of Company Secretaries of India–EIRC” payable at Kolkata **at ICSI- EIRC House, 3A, Ahiripukur 1st Lane, Kolkata 700 019.**

Outstation candidates are advised to send their documents addressed to:

Regional Director

ICSI- EIRC House, 3A, Ahiripukur 1st Lane, Kolkata 700 019

with Subject: **Enrolment application-135th MSOP of ICSI-EIRC.**

for further detail you can write to:

Ms. Rukmani Nag; at rukmani.nag@icsi.edu; with copy to tapas.roy@icsi.edu;

A maximum of 50 candidates will only be admitted on first come first served basis

Registration is going on

For registration all Quarterly Reports, Training Completion Certificate and Project Report has to be updated.

Please enclose photocopies of the following documents along with Registration Form:

1. Mark Sheets of all groups of Executive & Professional Examinations of the ICSI.
2. If you have completed your Management / Apprenticeship Training (MT /AT):
 - a) Sponsorship Letter issued by ICSI before commencement of MT / AT.
 - b) Certificate of Completion of MT / AT issued by the Concerned Company or Practicing Company Secretary.
3. If exemption has been granted from undergoing Management Training.
 - a) Letter issued from ICSI confirming that full exemption has been granted to the Applicant.
4. Executive Development Programme (EDP) Certificate.(If applicable)
5. 15 Days Academic Training Programme Certificate. (If applicable)
 - a) 2 Days Induction Certificate
 - b) 3 Days e-Governance Certificate
 - c) 5 Days Skill Development Certificate
 - d) 5 Days Entrepreneurship Development Certificate
6. 24 Hours PDP Credit or got exemption from the Institute for the same period.(If applicable)
 - a) Certificate of Completion of 24 Hours PDP Credit
7. Paste one passport size photograph within the box at the top of the Application Form.

This is to advise please check your eligibility before registration through below link.

[https://www.icsi.edu/media/webmodules/Status_of_applicability_various_training_\(revised%20on%2001.04.16\).pdf](https://www.icsi.edu/media/webmodules/Status_of_applicability_various_training_(revised%20on%2001.04.16).pdf)

For further details and registration, please contact:
Students Services, EIRO of ICSI, Phone: (033) 22901065 / 22902178