**Performa C**

**Form for seeking prior approval for Conducting Career Awareness Programme and Registration of Companies for Imparting Training to CS Students**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**The Regional Director / Executive Officer/ Officer-In charge**

Dear Sir/ Madam,

1. I am organising Career Awareness Programmes on “Career as a Company Secretary” in the following Institutions as per dates mentioned hereunder:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.**  **No.** | **Date** | **Name of Universities, Colleges, Schools, Professional Institutes, Corporate Houses, SMEs, Financial Institutions, Chambers of Commerce, Industrial Associations , Welfare Associations or any other registered association** | **Total No. of participants expected** |
| 1 |  |  |  |

I request you to kindly accord approval to the above.

Yours sincerely,

Nameof Counsellor:

Signature of Counsellor:

E-Mail Id:

Telephone Number: