

**THDC INDIA LIMITED-  
CAMPUS RECRUITMENT AT DELHI**

**An exciting opportunity for Company Secretary who acquired Associate Membership of Institute of Company Secretaries of India on or after 01.06.2017**

THDC India Limited, a joint venture of Govt. of India & Govt. of UP intent to recruit a **SECRETARIAL OFFICER (TRAINEE)** at **RISHIKESH**. The selected candidate will be placed in the pay scale of Rs. 50,000-3%-1,60,000 (IDA) during the period of training. On successful completion of training, the candidate will be absorbed as **Sr. Officer in E-3 Grade** in the pay scale of Rs. 60,000-3%-1,80,000 (IDA) as per following details:

| <b>Essential Qualification</b>  | <b>Age as on 31.1.2018</b>  | <b>Number of Vacancies</b> |
|---|---|----------------------------|
| <p>The candidate should be Graduate and Member of ICSI. The Candidate must obtain with not less than <b>55% Marks in Professional Level Examination of ICSI</b> and not less than <b>65% marks in Xth &amp; XIIth examinations</b> taking average of all subjects will only be considered. Candidates with 64.99% marks are not eligible and the same shall not be rounded off to 65%.</p> <p>For SC/ST and PwD category candidates, qualifying marks will be "Pass Marks".</p> <p>Candidates should have passed the CS Professional examination and <b>acquired Associate Membership of ICSI on or after 1.06.2017</b>. Candidate should be proficient in English.</p> | <p>30 years, Age relaxations for SC/ST/OBC candidates (non-creamy layer)/ Persons with Disabilities (Degree of disability 40% or above)/ J&amp;K Domicile and Ex-servicemam will be as per Government guidelines.</p> | <p>01 (one) No.</p>        |

Interested and eligible candidates are requested to access the placed below link and fill the Application Format latest by 20th June, 2018.

[https://docs.google.com/forms/d/160v9bufo2a7Qq1\\_M6xR1-udKFiOBihnp\\_IMjfTLbgKM/edit](https://docs.google.com/forms/d/160v9bufo2a7Qq1_M6xR1-udKFiOBihnp_IMjfTLbgKM/edit)

THDC India Limited will shortlist the candidates as per their HR Policy. The shortlisted candidates will be informed separately about the date of Campus Placement.