

## NEW SERVICES ON THE STUDENT PORTAL

The Institute is making continuous efforts to streamline the services being provided to the students. Most of the services have been made online to ensure that the students are not required to visit the Institute's office for any of the basic services.

As part of such initiatives, on 30<sup>th</sup> January 2015, Shri Atul H. Mehta, President, ICSI formally launched two new services on the Student Portal [www.icsi.edu](http://www.icsi.edu) as per details given hereunder :-

### Details of SMS / E-Mail Communications sent to the students

Students may see the text of SMS/ E-Mail Communications sent to them in connection with availing various services on the portal. In case any of the students do not receive the SMS/ E-mail due to technical reasons or accidentally delete the SMS / E-Mail from their Mobile Phones/ E-Mail Accounts, they may still see the contents of the same from this link.

### Details of All Successful Transactions

Students may see the details of all the Successful transactions (against each type of request) on this link.

Students may access both the facilities under "My Account" / "Others" option after logging into their individual Online Accounts. A screenshot indicating the location of the link on the Student Portal is given below :-

The screenshot shows the ICSI Student Portal interface. The browser address bar displays <https://www.icsi.in/student/Students/MyAccount>. The page header includes the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". A navigation menu at the top contains links for Home, RTI, icsi.edu, Students, Members, Companies, My Cart, Administration, and Help. A breadcrumb trail indicates "YOU ARE HERE : Students > My Account". Below this, a secondary menu lists "Account Summary", "Manage Account", "Programme Info", "Payment Requests", "Requests", "Examination Enrollment", and "Others". The "Others" menu is expanded, showing a list of options: "Previous Requests", "Identity Card", "Payment Transaction Guidelines", "Letters for Student", "Payment Refund Guidelines", "SMS/Email Communication" (highlighted in blue), "Study Material Executive (Old Syllabus)", "Study Material Executive (New Syllabus)", "Study Material Foundation", "Study Material Professional", and "Study Material Professional / New". The main content area is titled "SMS/Email Communication:" and features a "See Communication" button and a dropdown menu currently set to "Email". Below this is a table with columns for "Receiver Name", "Receiver", "Subject", and "Message".

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