

## **PROVIDING INSPECTION OR SUPPLY OF CERTIFIED COPY (IES) OF ANSWER BOOK(S) - JUNE, 2017**

The Institute has been providing the facility of inspection or supply of certified copies of answer book(s) to the candidates on their request as per Guidelines, Rules and Procedures framed by the Institute in this regard.

A candidate who wishes to inspect (by visiting ICSI office at Noida) and/or obtain certified copy(ies) of his/her answer book(s) of any subject(s) of a particular examination, can apply either through **on-line mode** or **off-line mode within 45 days from the date of declaration of the result.**

The prescribed fee for **supply of certified copy (ies) of answer book(s) is Rs. 500/-per subject and Rs. 450/- per subject for providing inspection.**

The on-line facility for inspection or supply of certified copies of answer book(s) will be operative from **Saturday, the 26<sup>th</sup> August, 2017 from 00:01 hrs and will be valid till Monday, the 9<sup>th</sup> October, 2017 up to 24:00 hrs.**

The "Guidelines, Rules and Procedures for Providing Inspection and/or Supply of Certified Copy (ies) of Answer Book(s) to students" are hosted on the website of the Institute under 'Students' corner and Examination Section at the following link:

[https://www.icsi.edu/docs/webmodules/Inspection\\_Certified\\_Copy.pdf](https://www.icsi.edu/docs/webmodules/Inspection_Certified_Copy.pdf)

For applying inspection or supply of certified copies of answer book(s) through on-line mode, the interested candidates can access the following link:

<https://smash.icsi.in/scripts/login.aspx>

In case any candidate wishes to apply for inspection or supply of certified copies of answer book(s) through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post.

The requisite fee is to be paid through Demand Draft drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi.

**JOINT SECRETARY  
DIRECTORATE OF EXAMINATIONS**

