



# THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statement Secretaries





## TWO DAYS PCS INDUCTION PROGRAM

on

3rd - 4<sup>th</sup> January, 2017 (Tuesday & Wednesday) – 10 AM to 5 PM (Registration starts at 9.30 AM)

#### Coverage:

- How to Set up & Basic Requirements
- Major Areas of Practice for Company Secretaries
- Team Building & Leadership
- Art of Advocacy & Appearance before Tribunals
- Applicable Guidelines of ICSI on PCS
- Challenges in practice & Solutions

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### ICSI-NIRC Building, 4, Prasad Nagar Institutional Area, New Delhi

Fee:

Rs. 500/- per delegate inclusive of Service Tax

#### PROGRAM CREDIT HOURS: 08

(Credit Hours will be given to only those members who joins the programs upto 11.00 AM. and mark the attendance both at the beginning & conclusion of the program)

#### Registration:

Registration is open for Company Secretaries who have obtained Certificate of Practice is last 2 years and Company Secretaries who intend to obtain the Certificate of Practice.

Maximum seats 40. In order to make necessary arrangements, Members are requested to enrol well in advance with Regional Director, NIRC-ICSI, 4, Prasad Nagar Institutional Area, New Delhi. The cheque for delegate fee may please be drawn in favour of NIRC of ICSI payable at New Delhi. **Online Payment Facility available at** <a href="mailto:www.icsi.edu/niro">www.icsi.edu/niro</a>; Tel.:+91-11-49343000, 25722662 E-mail: <a href="mailto:niro@icsi.edu">niro@icsi.edu</a>.

## With best regards:

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