EASTERN INDIA REGIONAL COUNCIL

THE INSTITUTE OF Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

129th MANAGEMENT SKILLS ORIENTATION PROGRAMME (MSOP) of ICSI-EIRC

Thursday 12th July, 2018 to Saturday 28th July, 2018

Eastern India Regional Council of The Institute of Company Secretaries of India (ICSI-EIRC), is organizing 129th Management Skills Orientation Programme (MSOP), commencing from Thursday, 12th July, 2018 to Saturday 28th July, 2018 at "ICSI-EIRC House", 3A, Ahiripukur 1st Lane, Kolkata 700 019.

The duration of the programme may be altered / extended / changed depending upon other programme of ICSI-EIRC and the participants have to adhere with such modifications. Attendance in all the days is compulsory.

As per Regulation 50(b) of The Company Secretaries Regulations 1982, all students of the Institute who have passed the Final / Professional examinations and completed EDP, 24 Hours PDP, 15 Days Academic Training and Management Training accordingly or got exemption from the Institute for the same period are compulsory required to undergo 15 days MSOP.

Eligible students who are desirous of undergoing MSOP, may submit their prescribed application forms duly filled in along with the total fee of Rs.7,500/- (Rupees Seven Thousand Five Hundred Only payable in cash (by hand) or by demand draft drawn in favour of "The Institute of Company Secretaries of India–EIRC" payable at Kolkata **at ICSI-EIRC House, 3A, Ahiripukur 1st Lane, Kolkata 700 019.**

The candidates registered online (link to be activated soon) should compulsorily send the hard copies addressed to:

Shri S Sreejesh, Assistant Director, ICSI-EIRO,
The Programme Coordinator,
ICSI- EIRC House, 3A, Ahiripukur 1st Lane, Kolkata 700 019
with **Subject: Enrolment application-129th MSOP of ICSI-EIRC.**

In the case of online payment it is mandatory to send the Enrolment From and Payment Receipt along with all relevant documents immediately at:

bipin.choudhary@icsi.edu; rukmani.nag@icsi.edu and uma.joarder@icsi.edu;.

A maximum of 50 candidates will be admitted on first come first served basis

Registration going on

Please enclose photocopies of the following documents along with Registration Application:

1. Mark Sheets of all groups of Final / Professional Examinations of the ICSI.

2. If you have completed your Management / Apprenticeship Training (MT /AT):

   a) Sponsorship Letter issued by ICSI before commencement of MT / AT.

   b) Certificate of Completion of MT / AT issued by the Concerned Company or Practicing Company Secretary.

3. If exemption has been granted from undergoing Management Training.

   a) Letter issued from ICSI confirming that full exemption has been granted to the Applicant.

4. Executive Development Programme (EDP) Certificate.(If applicable)

5. 15 Days Academic Training Programme Certificate. (If applicable)
   a) 2 Days Induction Certificate
   b) 3 Days e-Governance Certificate
   c) 5 Days Skill Development Certificate
   d) 5 Days Entrepreneurship Development Certificate

6. 24 Hours PDP Credit or got exemption from the Institute for the same period.(If applicable)

   a) Certificate of Completion of 24 Hours PDP Credit

7. Paste one passport size photograph within the box at the top of the Application Form.

For further details and registration, please contact:

Students Services, EIRO of ICSI, Phone: **(033) 22832973 / 22902178**