

ONLINE FILING

There are two types of filing of Entrepreneur Memorandum

Entrepreneur Memorandum Part- I (Udyog Aadhar Memorandum) is for the proposed enterprises.

Entrepreneur Memorandum Part II (Udyog Aadhar Memorandum) is to the established enterprises after commencement of commercial production.

The online service for filing of Entrepreneur Memorandum is introduced to mainly help the entrepreneurs to obtain acknowledgement to EM readily without contacting the General Managers of District Industries Centres and Regional Joint Director.

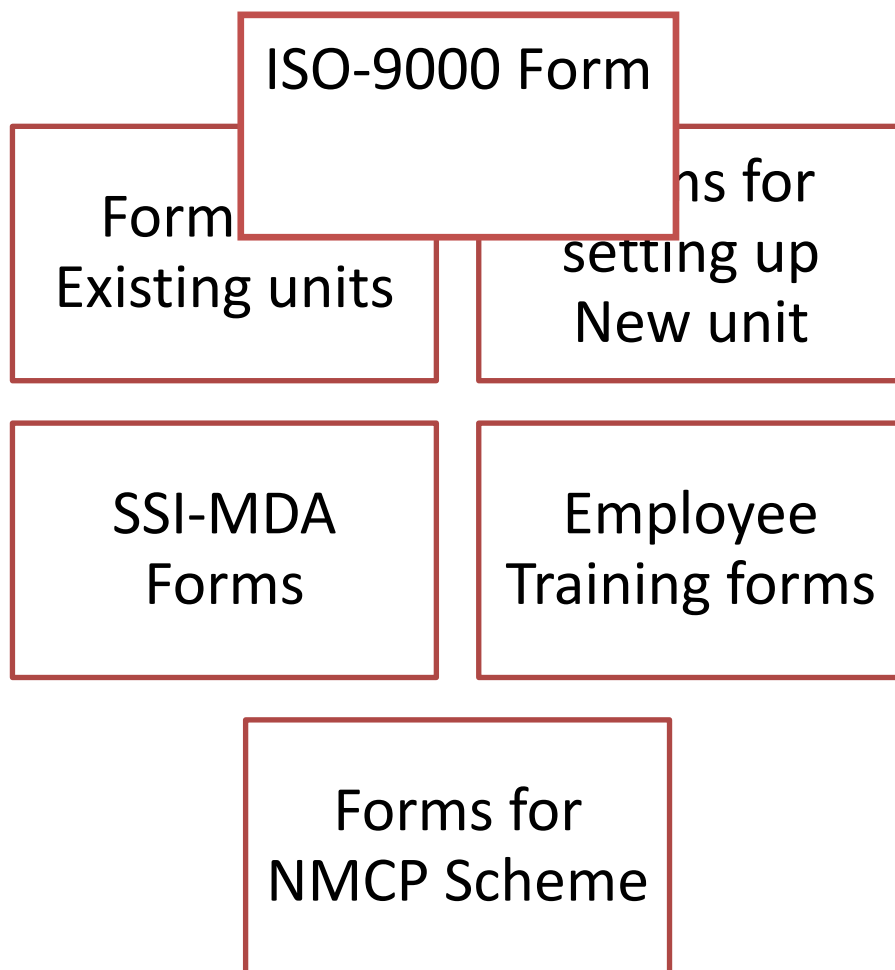
INSTRUCTION TO APPLICANT

- ➔ Online Entrepreneur Memorandum Acknowledgement is valid only when it is self certified by the applicant and the same has been submitted with four copies within 30 days from the date of filing of online application to the DIC/Regional Joint Director of Industries and Commerce.



MSME FORMS

Following MSME Forms has to be filed by an MSME:-



Forms for Existing Unit

Credit Linked Capital
Subsidy Scheme

Reimbursement of Certification
charges for acquiring ISO-9000
Certification

Credit Guarantee Form for
Micro, Small and Medium
Enterprises

Testing Center

Applying for Central Assistance for
Setting up Mini Tool Room &
Training Center

Registration for Bar coding

Forms for Setting up

**Entrepreneurs'
Memorandum (Udyog
Aadhaar Memorandum)
Under the MSME ACT
2006**

SSI-MDA Forms

Application for participation
in fair/study tours/trade
delegation

Claim for participation in
fair/study tour

Pre-receipt

Application for assistance
for publicity

Claim form for publicity

Employee Training Forms

**System for
International
Training of
Employees**

**Indent for
Domestic
Training of
Employees**

ISO-9000 Form

Criteria for approving
ISO 9000 and ISO 14000
Certification

Annexure 'A'

Reimbursement of
charges to MSME units
for acquiring ISO 9000
certification

Guidelines and
Application Format

Application Format for
Claiming Reimbursement
of Certification Charges of
acquiring ISO-9000

Annexure 'I'

Annexure 'II'

Annexure 'III'

Annexure 'IV'

Annexure 'V'

Annexure 'VI'

Annexure 'VII'



**Forms for NMCP
Scheme**

MicroSave
CONSULTANTS



**Proforma for
submission of
proposal for Incubator**

Enterprises

Strategy Building • Financial Product Design • Capacity Enhancement