



**THE INSTITUTE OF
Company Secretaries of India**
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament.

ATTENTION STUDENTS!

**DEDUCTION OF 30% OF THE TOTAL FEE REMITTED BY THE APPLICANT IN
RESPECT OF REGISTRATIONS LYING PENDING FOR MORE THAN A YEAR**

The Institute has decided to reject the applications of such students who do not submit the documents within one year after their registration in foundation and executive programme by deducting 30% of the fee remitted by them towards administrative charges after expiry of one year.

Therefore it is advised that all such students may submit their documents in the stipulated time period failing which their registration applications would be rejected.

01.02.2016