



THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

Date: 17th October 2022

NOTIFICATION

ELECTIONS TO THE MANAGING COMMITTEE OF THE CHAPTERS OF ICSI- 2022

1. Pursuant to Guideline 15.1 of the ICSI Chapter Management Guidelines, 2019 (as amended), the election to the Managing Committee of a Chapter, where specified, shall be held once in every four years not later than the 31st day of December in the fourth year.
2. Every Member of the Institute whose name has been borne on the Chapter Register (*i.e.* as per Chapter-wise data maintained by the Institute on 1st September (01st September, 2022) prior to the date of election shall be eligible to vote and/or stand for election to the Managing Committee of the Chapter; Provided that his/her name has not been removed from the Register as on the date of election.
3. Any Member intending to contest election shall submit his nomination in writing to the Returning Officer duly signed by him, so as to reach the Returning Officer at the Chapter Office on or before the date appointed for this purpose. Only one set of nomination form (along with supporting paper/annexure, if any) is required to be submitted.
Provided that for all Grades of Chapters, Member of the Institute, who is or has been at any time in the past elected as Chairman of any chapter of the ICSI, shall not be eligible to contest election to the Managing Committee or to be nominated as a Member of the Managing Committee of any Chapter.
Provided further that none of these restrictions shall apply to those Chapters where number of Members are less than 100 after a cooling period of one term (*i.e.* four years).
4. Elections to the Managing Committee of the Chapters shall be held on Saturday, the 17th December, 2022 in all the chapters – ‘Voting by Simple Majority’.
5. The Code of Conduct as applicable for Elections to ICSI Central / Regional Councils – 2022 shall also be applicable for elections to the Managing Committee of Chapters, with effect from the date of notification of the Election to the Managing Committee of Chapters, 2022.
6. The timelines and other details for various activities for conduct of the elections to the Managing Committee of Chapters of ICSI are as under:

Sl. No	Activity	Timelines/Details
(i)	Number of Members to be elected by Chapter	Not more than Seven (07)
(ii)	Last date & Time of filing of Physical Nomination Form at respective Office of the Chapter	Not later than 6:00 PM, Thursday, the 1 st December, 2022
(iii)	Date & Time for scrutiny of Nomination by the Returning Officer	6:00 PM, Sunday, the 4 th December, 2022
(iv)	Date & Time for withdrawal of Nomination	Till 6:00 PM, Monday, the 5 th December, 2022

Vision

“To be a global leader in promoting good corporate governance”

Motto

सत्यं वद। धर्मं चर। इष्टकारं कुरु। तृप्तोः कालेन ह्यु कुरु।

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“To develop high calibre professionals facilitating good corporate governance”



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Sl. No	Activity	Timelines/Details
(v)	Name of valid Nominations to be displayed in the Notice Board / Child Portal of Chapter Office	By 8:00 PM, Tuesday, the 6 th December, 2022
(vi)	Date & Time of Election	Saturday, 17 th December 2022, 8:00 AM to 6:00 PM
(vii)	Venue of Election	Office Premises of respective Chapter
(viii)	Counting of Votes and Declaration of Results in Chapters	After conclusion of polling on Saturday, 17 th December, 2022 at Office Premises of respective Chapter
(ix)	Nomination Fees	For Diamond & Platinum Chapter – Rs. 10,000/- + GST 18% = Rs. 11,800/- For Gold Chapter – Rs. 5,000/- + GST 18% = Rs. 5,900/- For Silver Chapter- Rs. 3500 + GST @ 18%= Rs. 4130/-

7. **Disciplinary Action against the Members in connection with Code of Conduct:** A Member shall be deemed to have brought disrepute under item (2) of Part IV of the First Schedule of the Company Secretaries Act, 1980 if, in connection with an election to the Managing Committee of the Chapter, the Candidate is found to have contravened any of the provisions of the election Code of Conduct.

8. **Dispute arising out of Election:** In case of any dispute regarding the election, the aggrieved person may make an application within 15 days of the declaration of the result of the election to the President, ICSI and the decision of the President, ICSI shall be final.

For further clarifications, please contact at chapterelections@icsi.edu.

CS Asish Mohan
Secretary, ICSI

New Delhi

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Connect with ICSI

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