Bharat Petroleum Corporation Limited -Campus Recruitment at New Delhi

Bharat Petroleum Corporation Limited (BPCL)

BPCL is a Fortune 500, leading Navratna Public Sector Company in the exciting and dynamic energy sector, engaged in Refining, Marketing and Distribution of Petroleum products and also in exploration of Oil / Gas, with BPCL Group registering a Gross Revenue from Operations of Rs.2,53,286 crores for the year 2012-13

As one of India's largest corporations, BPCL offers you a lifetime personal and professional development. With BPCL, you have the opportunity to flourish, explore your strengths and gain the experience to move ahead.

At BPCL, we believe in providing not only a job with competitive salary but also taking efforts to go an extra mile to provide an experience called life! A combination of unmatched benefits, opportunities for personal development and the prospects to hone your talent.

Give a flying start to your career by being a part of BPCL Dream Plan journey with an upcoming projects-investment of Rs.40,000 crores over next five years.

An exciting opportunity for Company Secretary

To achieve this exciting opportunity, BPCL is now looking for young, energetic, ambitious candidate for Company Secretary set up. The company intends to recruit for the post of Executive (Company Secretary) as per following details:

Candidate selected as "Executive (CS)" would be placed in Job Group “A” on a basic salary of Rs. 29,100/- (Scale of Pay Rs. 24,900 - 50500). On successful completion of probationary period of one year, he/she will be confirmed as ‘Assistant Manager’ in Job Group ‘B’ (Scale of Pay Rs. 29,100 - 54500).

The total emoluments are presently Rs.13 Lakhs per annum (approx. cost to company). This includes 50% of Basic Pay as Perks & Allowances, Performance Related Pay & 30% of Basic plus DA as superannuation benefits (Provident Fund, Gratuity & New Pension Scheme). Our perquisites include housing facilities, vehicle / housing loan, medical reimbursement, LFA, Holiday home facility, Group Savings Linked Insurance Scheme etc. Qualifying norms would apply for soft loans such as housing and vehicle.
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<td>Executive (CS) in Job</td>
<td>Candidate should have acquired Associate Membership of Institute of Company secretaries of India (ACS). Additional qualification in Law is desirable.</td>
<td>Minimum 55% in final examination (aggregate of all groups) for General &amp; OBC (NCL) category and relaxed to 50% for SC/ST/PWD categories.</td>
<td>25 years as on 31.03.2014</td>
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*# Upper age limit is relaxable by 5 years for SC / ST / PWD candidates and 03 years for OBC (NCL) candidates.*

*# The candidate should have passed all the Groups in Final examination preferably together or otherwise in First Attempt.*

**Medical standards**

Candidates provisionally selected by BPCL will have to undergo a Pre Employment Medical Examination. The health of candidates will be assessed by Company's Authorized Medical Officers/nominated hospitals and the appointment will be subject to meeting the medical standards prescribed by the Company.

- Myopia & Hypermetropia (vision), if any, should be within permissible limits i.e. (-) 6.00 & (+) 4.00.
- Color blindness or squint, partial or full, is not acceptable in any case
- Any major medical ailment will debar a candidate from being eligible for the job.

The above mentioned medical standards are only indicative and not exhaustive.

Interested and eligible candidates are requested to e-mail the details strictly in the prescribed word format and excel sheet mentioning ‘BPCL Application’ in the subject to placement@icsi.edu by 13th March 2014 (17.30 hrs).

**Application Format may be downloaded from the following link:-**

<Format of Application Word>

<Format of Application Excel>

*No other document is required to be sent with the email.*