13th NATIONAL CONFERENCE OF PRACTISING COMPANY SECRETARIES

May 25-26, 2012
(Friday & Saturday)

Venue: Sher-i-Kashmir International Conference Centre, Chashma Shahi, Srinagar, Kashmir (India) - 190001

THEME:
EMERGING TRENDS & OPPORTUNITIES – PREPAREDNESS FOR PCS

Key Takeaways
- Explore new opportunities in the areas of practice.
- Update and sharpen technical and professional skills.
- Share Knowledge among the peer group.
- Build professional networking.
- Interact with experienced and expert faculty.
- Enjoy the scenic beauty of Kashmir.
- Rejuvenate to achieve further heights.

Speakers: Eminent speakers with comprehensive exposure to the practical aspects of the topics will address and interact with the participants.

Participants: Company Secretaries and other Professionals in Secretarial, Legal and Management disciplines would be benefited by participating in the Conference.

Delegate Fees

<table>
<thead>
<tr>
<th>Residential (including delegate fee and stay for two nights in the house boat)</th>
<th>Non-Residential</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members / Licentiates / Students [TS]: Rs. 7000/-</td>
<td>Members / Licentiates / Students: Rs. 3500/-</td>
</tr>
<tr>
<td>Members / Licentiates / Students [SO]: Rs. 10500/-</td>
<td>Non-members: Rs. 4000/-</td>
</tr>
<tr>
<td>Non-members [TS]: Rs. 7500/-</td>
<td>Accompanying Spouse &amp; Children above 12 years: Rs. 3000/-</td>
</tr>
<tr>
<td>Non-members [SO]: Rs. 11000/-</td>
<td>No fees for children below 12 years (upto a maximum of 2 children)</td>
</tr>
<tr>
<td>Accompanying Spouse &amp; Children above 12 years: Rs. 6500/-</td>
<td></td>
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<tr>
<td>No fees for children below 12 years (upto a maximum of 2 children)</td>
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<tr>
<td>TS – Twin Sharing</td>
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<td>SO – Single Occupancy</td>
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Registration fee will cover the cost of background material, tea (Friday & Saturday, May 25-26, 2012), lunch (Friday & Saturday, May 25 & 26, 2012) and dinner (Thursday & Friday, May 24 & 25, 2012)

Accommodation on ‘first come first served’ basis is being arranged at Srinagar for outstation delegates.

The delegate fee once paid shall not be refunded in any case.

Important:
1. NIRC is making efforts for special arrangements for travel of delegates by train from Delhi to Udhampur & by bus from Udhampur to Srinagar & back as per details given below.

<table>
<thead>
<tr>
<th>Date of Departure</th>
<th>Mode of transport</th>
<th>From</th>
<th>Time</th>
<th>To</th>
<th>Time</th>
<th>Date of Arrival</th>
</tr>
</thead>
<tbody>
<tr>
<td>23.05.12</td>
<td>Train</td>
<td>Delhi</td>
<td>22.15 PM</td>
<td>Udhampur</td>
<td>08.30 AM</td>
<td>24.05.12</td>
</tr>
<tr>
<td>24.05.12</td>
<td>Bus</td>
<td>Udhampur</td>
<td>09.30 AM</td>
<td>Srinagar</td>
<td>18.30 PM</td>
<td>24.05.12</td>
</tr>
<tr>
<td>27.05.12</td>
<td>Bus</td>
<td>Srinagar</td>
<td>08.00 AM</td>
<td>Udhampur</td>
<td>17.00 PM</td>
<td>27.05.12</td>
</tr>
<tr>
<td>27.05.12</td>
<td>Train</td>
<td>Udhampur</td>
<td>17.55 PM</td>
<td>Delhi</td>
<td>04.10 AM</td>
<td>28.05.12</td>
</tr>
</tbody>
</table>
2. The total travel cost from Delhi to Srinagar and back for delegates / participants availing the above facility would be Rs. 4500/- per person.
3. The additional cost for stay on 26th May, 2012 including food would be Rs. 3500/-
4. Delegates with chauffer driven Cars will have to pay extra charges for food arrangements of Driver during the conference. These charges have to be paid immediately on arrival.
5. Limited rooms are available on ‘First Come First Served’ Basis.
6. In case accommodation is not available at the house boats, the same may be booked in some other hotels subject to availability as may be decided by the organising committee.
7. The arrangement for Residential Accommodation has been made for Two Nights stay – i.e. May 24 & 25, 2012 and for delegates who will be travelling by special coach through rail arranged by NIRC, accommodation for three nights would be provided i.e. May 24-25-26, 2012.
8. Any extra stay will be charged separately by Hotel / House Boat owner directly subject to availability of rooms.
9. Any extra facilities availed by the delegate during the stay have to be paid directly to the Hotel.

<table>
<thead>
<tr>
<th>PROGRAMME DIRECTOR</th>
<th>PROGRAMME CO-ORDINATOR</th>
<th>PROGRAMME FACILITATOR</th>
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<tbody>
<tr>
<td>CS Harish K Vaid</td>
<td>CS Rajiv Bajaj</td>
<td>CS Parvez Ahmad</td>
</tr>
<tr>
<td>Council Member, The ICSI</td>
<td>Chairman, NIRC of The ICSI</td>
<td>Chairman, Srinagar Chapter</td>
</tr>
<tr>
<td>0120-4609361/4609000</td>
<td>0120-2563056/ 4024500</td>
<td>0194-2481927</td>
</tr>
<tr>
<td><a href="mailto:harish.vaid@jalindia.co.in">harish.vaid@jalindia.co.in</a></td>
<td><a href="mailto:rajiv.bajaj@in.panasonic.com">rajiv.bajaj@in.panasonic.com</a></td>
<td><a href="mailto:parvez.ahd@gmail.com">parvez.ahd@gmail.com</a></td>
</tr>
</tbody>
</table>

**Registration**

The delegate registration fee is payable in advance and is not refundable for accepted nominations. The registration form duly completed along with a crossed demand draft may be sent in favour of “The Institute of Company Secretaries of India” payable at New Delhi at the following addresses:

**Saurabh Jain**  
Assistant Director  
The Institute of Company Secretaries of India  
‘ICSI HOUSE’, 22, Institutional Area,  
Lodi Road, New Delhi – 110 003  
Tel: 011-45341035  
saurabh.jain@icsi.edu

**T R Mehta**  
Executive Officer  
NIRC of The ICSI  
ICSI-NIRC Building, Plot No. 4,  
Prasad Nagar, Institutional Area,  
New Delhi – 110 005  
Tel: 011-49343002/49343003  
tr.mehta@icsi.edu; niro@icsi.edu

**Parvez Ahmad**  
Chairman  
Srinagar Chapter of The ICSI  
S P College  
Srinagar – 190 001  
Tel: 0194-2481927  
parvez.ahd@gmail.com

**Backgrounder**

It is proposed to bring out a Backgrounder containing theme articles and other relevant information. Members who wish to contribute papers for publication in the backgrounder or for circulation at the Conference are requested to send the same through email to CS Saurabh Jain, Assistant Director, The Institute of Company Secretaries of India, ICSI HOUSE, 22, Institutional Area, Lodi Road, New Delhi – 110 003 at saurabh.jain@icsi.edu with one hard copy or those sending only hard copy may send the same in duplicate on or before May 10, 2012. The paper should not normally exceed 15 typed pages. Members whose papers/articles are published in the Backgrounder of the Conference would be awarded **FOUR** Programme Credit Hours. The decision of the Institute shall be final in all respects.
It is proposed to bring out a Souvenir containing important information, programmes, lists, etc. The Souvenir would be widely circulated to professionals, corporate and regulatory authorities. Advertisement released in the Souvenir would receive wide publicity for Products, Services and Corporate Announcements. Members/Organisations are requested to release advertisements.

The Advertisement material along with cheque/demand draft drawn in favour of ‘The Institute of Company Secretaries of India’ may be sent to Deputy Director, NIRC of The ICSI, ICSI-NIRC Building, Plot No. 4, Prasad Nagar, Institutional Area, New Delhi – 110 005 (Tel: 011-49343002/49343003 email: tr.mehta@icsi.edu; niro@icsi.edu) or The Chairman, Srinagar Chapter of The ICSI, S P College, Srinagar – 190 001 (Tel: 0194-2481927 / 9810302142 email: parvez.ahd@gmail.com)

<table>
<thead>
<tr>
<th>Colour Advertisement</th>
<th>Black &amp; White Advertisement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rate</strong></td>
<td><strong>Rate</strong></td>
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<tr>
<td>Back Cover</td>
<td>Full Page</td>
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<tr>
<td>Rs. 50000</td>
<td>Rs. 4000</td>
</tr>
<tr>
<td>18 x 24</td>
<td>18 x 24</td>
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<tr>
<td>Inside Cover (Front/Back)</td>
<td>Half Page</td>
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<tr>
<td>Rs. 40000</td>
<td>Rs. 3000</td>
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<td>18 x 24</td>
<td>18 x 12</td>
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<tr>
<td>Special Page</td>
<td>Quarter Page</td>
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<td>Rs. 7500</td>
<td>Rs. 2000</td>
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<tr>
<td>18 x 24</td>
<td>9 x 12</td>
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</tbody>
</table>

The Institute welcomes Companies and organizations to display their Banners at the venue of the Conference, which will provide wider publicity for their products / services. The tariff for display of banners is as under:

Banner near stage : Rs. 7500 (limited to only two banners)
Banner (L) 10’ x (B) 4’ : Rs. 4000

Stalls for display of products : Rs. 25000 per stall max. size 6’ x 6’

Principal Sponsor : Rs. 500000
Golden Sponsor : Rs. 300000
Silver Sponsor : Rs. 200000 (Two)
Sponsorship for Tea : Rs. 25000 (Four)
Sponsorship of Conference Kit : Rs. 1,25,000

Name/Logo of the Organizations providing Advertisement / sponsorships of Rs. 50,000 and more will be displayed on the panel of the Conference Backdrop.
Dear Sir,

Please register the following person as delegate for attending 13th National Conference for Practising Company Secretaries to be held on May 25-26, 2012 at Srinagar.

Name of the Delegate: Mr. / Ms. __________________________________________ Designation: __________________ 

Name of Spouse: Mr. / Ms. ________________________________________________ 

Name of the Organization ________________________________________________ 

Address: __________________________________________________________________

__________________________________________________________________________

Membership No: FCS __________ ACS __________ CoP No. __________

Licentiate Membership No. __________ Student Registration No. ________________

Contact Details:

Tel. Nos: (Off.): __________ (Res.): __________ (Fax): __________ E-mail: __________ Cell: __________

A demand draft / local cheque No. .............................................. dated ....................... for Rs. ................................. favouring ‘The Institute of Company Secretaries of India’ payable at New Delhi is enclosed.

FOR RESIDENTIAL DELEGATES (Hotel Reservation):

<table>
<thead>
<tr>
<th>Name of Pax</th>
<th>Age</th>
<th>Period for which booking is required</th>
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<tr>
<td></td>
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<td>Check-in Date Check-out</td>
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</table>

TOTAL AMOUNT Rs. ________________

Yours faithfully,

(Sponsoring Authority/Delegate)

Date:

Place:
PROFORMA TO BE FILLED IN BY THE REGISTERED DELEGATES FOR AVAILING TRANSPORTATION TO SRINAGAR FROM DELHI

13TH NATIONAL CONFERENCE OF PCS – 25TH TO 26TH MAY 2012

[This proforma to be forwarded preferably as an attachment to the undermentioned e-mails

tr.mehta@icsi.edu; niro@icsi.edu]

General Information

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Response</th>
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<tbody>
<tr>
<td>Name</td>
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<tr>
<td>Address, including mobile No and e-mail id</td>
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</tr>
<tr>
<td>Whether residential/non residential?</td>
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<tr>
<td>Whether accompanied by spouse, if so give the details of total no. of pax.</td>
<td>Spouse</td>
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Total payment = Rs. 4500 x No. of pax. …… = Rs …………………………

A demand draft / local cheque No. ................................. dated ......................... for Rs. ................................. favouring ‘The Institute of Company Secretaries of India’ payable at New Delhi is enclosed.

(Sponsoring Authority/Delegate)
Date:
Place:
13th National Conference of Practising Company Secretaries

Sponsorship Form

To,
The Deputy Director,
NIRC of The ICSI,
ICSI-NIRC Building,
Plot No. 4, Prasad Nagar,
Institutional Area,
New Delhi – 110 005

We are pleased to sponsor the following activities at the 13th National Conference of Practising Company Secretaries to be held at Srinagar on May 25-26, 2012.

1. Principal Sponsor
2. Golden Sponsor
3. Silver Sponsor
4. Sponsorship for Tea
5. Sponsorship of Conference Kit
6. Advertisement in Souvenir
   - Back Cover
   - Third Cover
   - Second Cover
   - Special Full Page (Colour Printing)
   - Full Page (B & W)
   - Half Page (B & W)
   - Quarter Page (B & W)
7. Banner
8. Stall
9. Any other support (e.g., Distribution of Publicity Material, Product samples, Literature, Pen/Pad etc.)

We are forwarding herewith draft / cheque for Rs. ................. Drawn in favour of "The Institute of Company Secretaries of India" payable at New Delhi.

* The advertisement matter / art work / bromide / CD is / are enclosed / being sent separately.

Yours sincerely,

(Signature)

Sponsoring authority   Name of the Organisation
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Date
Address
Tel. No.
Fax No.
Email id.