Online examination enrollment process:

1. Login to Online Services at [www.icsi.edu](http://www.icsi.edu)
2. Click Student and then select My Account
3. Click Examination Enrollment & then click on Submit Examination Form
4. Select the Centre, Medium & Module (Please select these very carefully as there is a fee for every subsequent change in Enrollment Status)
5. Proceed for Payment after verifying the details
6. For all successful payment an acknowledgement is generated
7. In case the amount is deducted from the bank account but acknowledgement is not generated, please check the status as per following process.
8. Click Student-> select My Account
9. Click payment request->Generate payment Receipt
10. Write Request id and Transaction id and click on check status.
11. If payment is successful then Receipt is generated (otherwise the payment is not successful)
12. In case of unsuccessful payment please resubmit your examination form after unlocking the form by clicking on the relevant check box.
13. If the fee is not received by the stipulated date, the examination form will be rejected without notice.
14. After successful submission of Examination form, students may check the preliminary enrolment status at [www.icsi.edu](http://www.icsi.edu) (under Announcement for Students)