DELHI STATE CIVIL SUPPLIES CORPORATION LIMITED
AAPURTI BHAWAN, 7-9, ARAM BAGH
NEW DELHI-110055
REQUIRES
COMPANY SECRETARY
CLASSIFICATION OF POST: MANAGERIAL SERVICE CADRE

QUALIFICATIONS:
1) Post Graduate Degree and should be a member of the Institute of Company Secretaries of India, New Delhi.
2) DESIRABLE: An Associate of the Institute of Cost and Works Accountants of India or degree in Law or Diploma in Labour Law.
3) EXPERIENCE: Should have atleast 5 years working experience in a reputed organisation out of which 2 years as full fledge Company Secretary

MAXIMUM AGE: 45 YEARS
PAY SCALE WITH GRADE PAY: Rs. 15600-39100 + GP850

Eligible candidates should apply on following format:
1) Name
2) Father's Name/Husband's Name
3) Address
4) Date of Birth
5) Educational qualification
6) Experience
7) Whether belongs to SC/ST/OBC/PH/Ex-Serviceman

Candidates fulfilling the above qualifications, experience & other conditions of the advertisement may apply within 03 weeks of issue of this advertisement to the undersigned. Persons already working in Government/Semi Govt./Autonomous bodies should apply through proper channel alongwith ACRs for last 05 years and vigilance clearance.

Sd/-
SR. GENERAL MANAGER

DIP/Shibdir/449/15-16