

**APPLICATION FORM FOR PRACTISING COMPANY SECRETARIES SEEKING
REGISTRATION TO IMPART APPRENTICESHIP TRAINING**

The secretary
The Institute of Company Secretaries of India
'ICSI House' No.22, Institutional Area
Lodi Road
New Delhi-110003

Dear Sir,

I/We request you to register me/us for imparting Apprenticeship Training to the candidate sponsored by the Institute. In accordance with the Company Secretaries Regulation, 1982 and the Guidelines for Apprenticeship Training by Practicing Company Secretaries, 1985 as amended.

I/We hereby declare that I/We am/are in whole-time practice as a Company Secretary/firm of Company Secretaries in practice subsequently. I/We give below my/our necessary particulars for your consideration:

Name (in Block Letters) _____

Membership Number _____

Certificate of Practice No. and
Date of issue _____

Date, month and year from which
in whole-time practice _____

Office Address
(In Block Letters) _____

Pin Code: _____

Appropriate Office Area
if share, please indicate details
there of _____

Telephone No. _____

Telephonic Address, if any _____

E -Mail, if any _____

Contd....

Address for Correspondence
(in capital letters)

Pin Code: _____

Broadly areas of Practice/Operation

- No. of years in Practice
- Working Hours
- Average annual gross income from practice

No. of employees, other than the Partner, if any and their position

No. of trainees to be engaged at a time

Amount of monthly stipend payable

Particulars of other Business/occupation engaged in, if any

- Nature of business/occupation
- Working Hours

I/We undertake to remit Rs. 50/-towards the registration fee for a candidate while engaging him as An apprentice and pay him stipend as fixed by the Institute from time to time.

Yours faithfully

Signature Date _____