

**COMPANY SECRETARIES EXAMINATIONS - DECEMBER, 2010**

**TIME-TABLE & PROGRAMME**

<b>Date and Day</b>	<b>MORNING SESSION ( 9:30 AM TO 12:30 PM )</b>			<b>AFTERNOON SESSION ( 1:30 PM TO 4:30 PM )</b>
	<b>FOUNDATION PROGRAMME</b>	<b>PROFESSIONAL PROGRAMME (NEW SYLLABUS)</b>	<b>FINAL (OLD SYLLABUS)</b>	<b>EXECUTIVE PROGRAMME</b>
26/12/2010 Sunday	English and Business Communication	Company Secretarial Practice  ( MODULE-I )	Advanced Company Law and Practice  ( GROUP-I )	General and Commercial Laws  ( MODULE-I )
27/12/2010 Monday	Economics and Statistics	Drafting, Appearances and Pleadings  ( MODULE-I )	Secretarial Practice relating to Economic Laws and Drafting & Conveyancing ( GROUP-I )	Company Accounts, Cost & Management Accounting  ( MODULE-I )
28/12/2010 Tuesday	Financial Accounting	Financial, Treasury & Forex Management  ( MODULE-II )	Secretarial, Management and Systems Audit  ( GROUP-I )	Tax Laws  ( MODULE-I )
29/12/2010 Wednesday	Elements of Business Laws and Management	Corporate Restructuring & Insolvency  ( MODULE-II )	Financial, Treasury and Forex Management  ( GROUP-II )	Company Law  ( MODULE-II )
30/12/2010 Thursday		Strategic Management, Alliances & International Trade  ( MODULE-III )	Corporate Restructuring - Law and Practice  ( GROUP-II )	Economic and Labour Laws  ( MODULE-II )
31/12/2010 Friday		Advanced Tax Laws and Practice  ( MODULE-III )	Banking and Insurance - Law and Practice  ( GROUP-II )	Securities Laws and Compliances  ( MODULE-II )
1/1/2011 Saturday		Due Diligence and Corporate Compliance Management  ( MODULE-IV )	WTO - International Trade, Joint Ventures and Foreign Collaborations  ( GROUP-III )	
2/1/2011 Sunday		Governance, Business Ethics and Sustainability  ( MODULE-IV )	Direct and Indirect Taxation - Law and Practice  ( GROUP-III )	
3/1/2011 Monday			Human Resources Management and Industrial Relations  ( GROUP-III )	