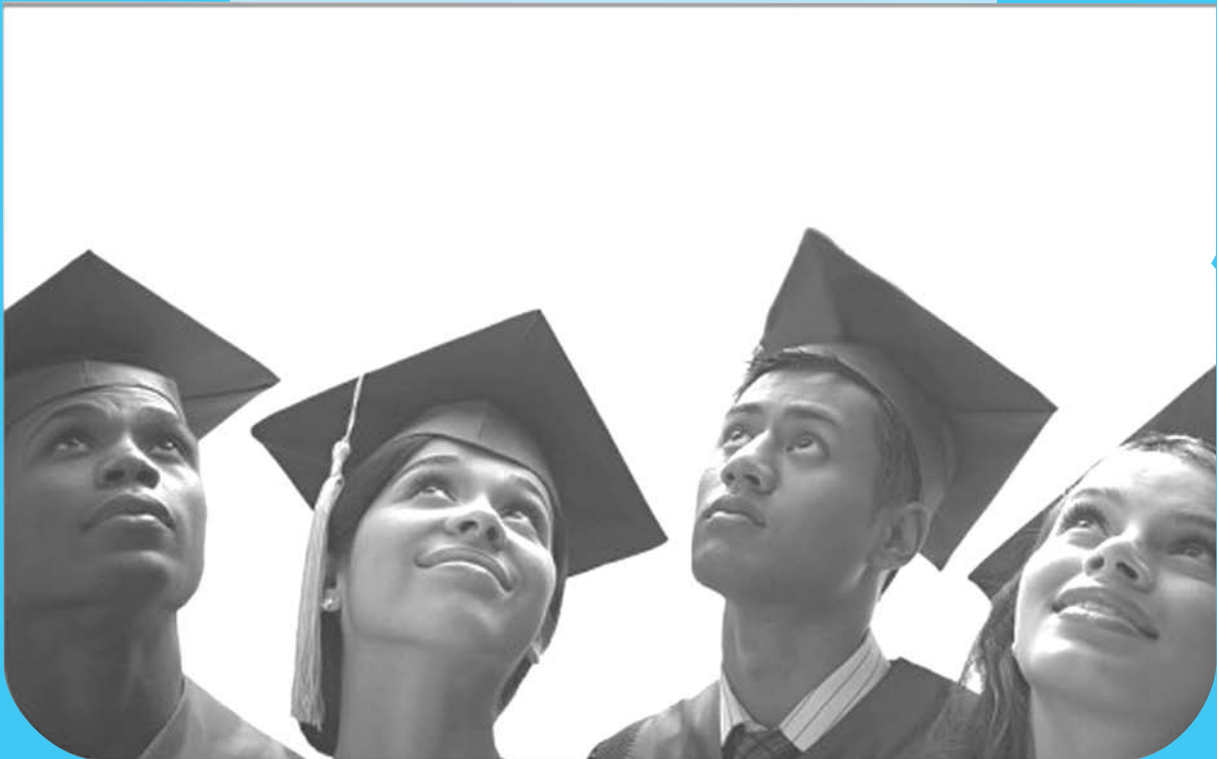


CS Foundation Course BULLETIN

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**THE INSTITUTE OF
Company Secretaries of India**

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

website www.icsi.edu

ATTENTION STUDENTS!!
SCHEDULE OF FEES

PARTICULARS	FEES (Rs.)	REMARKS
FOUNDATION PROGRAMME		
Admission Fee	1200	Total Fee → 3600
Postal Tuition Fee	2400	
EXECUTIVE PROGRAMME		
Registration Fee	1500	Total Fee → 7000 (For commerce graduates)
Foundation Examination Exemption Fee	500	
Postal Tuition Fee for Executive Programme	5000	Total Fee → 7750 (For others)
Postal Tuition Fee for Foundation Programme (payable by Non-Commerce Graduates who are seeking exemption from passing the Foundation Programme Examination under clause (iii) of Regulation 38.)	750	
PROFESSIONAL PROGRAMME		
Postal Tuition Fee	7500	
DE-NOVO REGISTRATION		
Registration <i>De-Novo</i> Fee	1500	
Exemption from Foundation Examination Fee	500	
Exemption from Executive Programme Examination Fee	500	
EXTENSION OF REGISTRATION		
Extension of Registration Fee	500	
Service Charges for Extension of Registration	150	
EXAMINATION FEE		
Foundation Programme	875	
Executive Programme	900 (Per Module)	
Professional Programme	750 (Per Module)	
Late Fee for receipt of Examination Application	100	
Change of Examination Center/Module/Medium	100	
OTHER FEES		
Paper-wise Exemption Fee	100	
Issue of Duplicate Identity Card Fee	50	
Issue of Duplicate Pass Certificate Fee	50	
Verification of Marks Fee	100 (Per Subject)	

ICSI INTRODUCES 24 X 7 STUDY THROUGH E-LEARNING

(<http://elearning.icsi.edu>)

In order to facilitate students with on-line education/study, the Institute has launched e-learning portal for the Company Secretaryship Foundation Programme and Executive Programme and it is being extended to Professional Programme. All students from rural, urban areas at national level and also from other countries can avail this 24x7 on-line study facility as the portal has global reach.

Under e-learning, students can have continuous access to studies and guidance of faculties on-line. The e-learning module will enable the students to have access to learning and faculty support at any time as per their convenience. Interactivity will be established by modules such as Discussion Boards and Online Chat. Through virtual classroom, students will be able to interact live with the faculty. This will take the study of CS Programme virtually into the space age.

Undergoing e-learning is in addition and not in substitution to compulsory postal tuition. E-learning is designed to provide a virtual contact between the teacher and the taught. Students intended to join e-learning are therefore, required to pay additional fees.

To access the E-learning Portal of ICSI the candidates may log on to <http://elearning.icsi.edu>

The following schemes are available for e-learning in Foundation Programme:

- **WBT (Web Based Training):** It is an innovative computer based approach to learning. The contents have been modified into well-crafted teaching systems. It has multimedia slides covering the entire study material.
- **VBT (Video Based Training):** It comprises of video lectures and is a replica of classroom training experience.
- **LVC (Live Virtual Classroom):** It provides broadcast of live lectures over the internet. In it students can directly interact with the faculty online.
- **Combo Offer** contains (WBT+VBT+LVC)
- **Upgrade to VBT+LVC:** This option is available to WBT enrolled students. Students can upgrade from WBT to VBT+LVC at an additional fee.

The candidates can use the following modes of payment:

- (i) By a Credit card/Debit card or Money Order.
- (ii) By way of Cheque or Demand Draft drawn in favour of "GURUKULONLINE LEARNING SOLUTIONS PVT LTD" payable at Mumbai.
- (iii) By depositing the Cheque or Demand Draft directly in Axis Bank Account Number -004010202188010.
- (iv) By making of direct cash payment in ICICI Bank Account Number- 021105002028.

(For more information visit the website <http://elearning.icsi.edu>)

FROM THE SECRETARY & CEO'S DESK



All successful people have a goal. No one can get anywhere unless he knows where he wants to go and what he wants to be or do.
– Norman Vincent Peale

Dear Students,

All of us have, deep in our mind and hearts, things we wish to accomplish. Many of us hesitate to start for fear of failure. Don't be afraid of failure, the success lies in failures. Do not wait to be good enough to start. You don't have to be good to start, you have to start to be good. I am happy that you are those few who acted upon to be a Company Secretary - A professional who is the backbone of Corporate Governance.

Let me tell you that you are sure to get the first mover advantage. The people who make choices regarding their career early in their life are the ones who reach the top echelons of corporate ladders. Steadily they accomplish what they ever had in their mind and heart.

The results for the CS Foundation Exams held in December 2009 were declared on February 25, 2010. It gives me immense pleasure that many of you were able to clear the exam. Yet there were a number of students who could not get through to the next level of the CS Course.

I wish to reiterate what I have said in my earlier communications and which I believe to the core of my heart - DO NOT GIVE UP. Start afresh

with a clear purpose in mind, make a fair assessment of your previous preparations, put up a realistic schedule of studies and make sure that you stick to your schedules. Remember **Thomas A. Edison**, who once said, "*Our greatest weakness lies in giving up. The most certain way to succeed is always to try just one more time.*" So, "*Arise! Awake! And Stop Not Till the Goal is achieved.*"

I wish you incredible success in your studies.

Please go through some other useful information regarding the CS Foundation Course as given below.

VALIDITY OF CS FOUNDATION COURSE (PROGRAMME) ADMISSION

The Institute has stipulated 3 years period for the validity of Foundation Programme admission. Accordingly, all those students who have registered upto Jan, 2007 may please note that their admission to the Foundation Programme stands cancelled on expiry of three years period.

And those of you, who have not so far passed the Foundation Examination and are not graduate, may seek fresh admission- if so desired by making an application in the prescribed Form "REG" together with the Foundation Course (Programme) admission fee of Rs. 3600/-. The prescribed form "REG" can be obtained either against cash payment of Rs. 50/- from the Institute's Noida office and Regional Offices or by sending a crossed Demand Draft of Rs. 70/- (including postage) drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi.

REGISTRATION FOR CS EXECUTIVE PROGRAMME

The students who have passed the Foundation examination held in December, 2009 or registered upto and including **28th February, 2010** would be eligible to appear in both modules of the Executive Programme to be held in **December, 2010** and candidates who would be seeking registration on or before **31st May, 2010** are eligible to write only one module in **December, 2010** examination of the Executive Programme subject to completion of postal/oral tuition, compulsory **Computer Training Programme** and **student Induction Programme (SIP)**. The blank application Form "REG" for seeking registration for Executive Programme can be had from the Noida office of the Institute or its Regional Offices by sending crossed demand draft/postal order for Rs. 70/- (including postage). The fee for seeking registration for Executive Programme is **Rs. 6500/-** payable by way of crossed demand draft drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi. Fee may be paid in cash also at the Institute's Noida office or its Regional Offices.

All the students passing the Foundation examination are advised to have their own copy of prospectus for the regular/main Programme against cash payment of Rs. 300/- or by post by sending a crossed demand draft of Rs. 350/- (including postage) drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi. Application Form "REG" is appended therein and students need not obtain it separately.

IDENTITY CARDS

Candidates admitted to the CS Foundation Course (Programme) are advised to ensure that they hold valid Identity Card issued by the Institute. Those who have not obtained the Identity Card are advised to complete the formalities and obtain their Identity Card without any further delay. If the Identity Card already issued has been lost or mutilated, candidate should send a request for obtaining the duplicate Identity Card together with the mutilated Identity Card/Identity Card proforma duly filled in and attested and a Demand Draft or Postal Order for Rs.50/- towards duplicate Identity Card fee.

Should you require any assistance in the matter, you may approach the Institute at the earliest opportunity. While applying for duplicate Identity Card or for any other matter, the students should write their admission number and complete postal address with PIN code for prompt reply.

PIN CODE is required to be mentioned for quick delivery of the mail. Students may therefore check up the computerised mailing address as printed on the "C.S. FOUNDATION COURSE BULLETIN". In case it does not carry or carry the wrong PIN CODE number the same may be intimated immediately quoting student admission number and full postal address with Postal Index Number so that it could be incorporated in the computerised mailing list.

E-MAIL ADDRESS OF THE STUDENTS

The students who are having e-mail address may communicate the same to the Directorate of Students Services at dss@icsi.edu which will facilitate quick and economical communication from the Institute's side. The e-mail address may be sent in the following format:-

Name :
Admission No. :
E-Mail id :

UNIFORMITY IN SIGNATURES

Candidates are advised to maintain uniformity in their signatures on all correspondence with the Institute including :

- Identity Card
- Admission/Registration Form 'REG'
- Examination Form - 'EXA'
- Attendance Sheet to be provided in the Examination Hall.

REGULARISATION OF FOUNDATION PROGRAMME ADMISSION

Candidates provisionally admitted to the Foundation Programme are advised to submit the attested copies of their Senior Secondary Mark sheet/Pass Certificates for regularising their admission. The candidates who have already submitted their Senior Secondary Examination Marks sheets/Pass Certificates and have not received any confirmation with regard to their admission, must contact the Institute immediately quoting the following particulars:

FROM THE SECRETARY & CEO'S DESK

Name :
Details of Fee paid :
Admission No. :
Email Address :
Complete Postal Address with Pincode :

CANCELLATION OF PROVISIONAL ADMISSION :

The Provisional admission of the students- who fail to submit within the specific time, the requisite proof of having passed the Senior Secondary (10+2) shall stand cancelled and no refund of Tuition Fee, Admission fee will be made and no credit for the eligibility test papers passed will be given.

STUDY MATERIAL, ADMISSION LETTER OR IDENTITY CARDS

Students admitted to the CS Foundation Programme during the month of Dec. 2009-Jan 2010 have already been supplied the Study Material, Admission letters and Identity Cards. Those who have not received Study material, Admission letter or Identity Card are, therefore, advised to contact **Mr. Sohan Lal**, Director (Students Services) at the following address; "**ICSI House" C-37, Sector- 62, NOIDA (U.P)- 201 309**, without further delay and for all academic guidance students may write to **Mr. V. P. Sharma**, Director (Academics) at the Institute's address or may send e-mail to sohan.lal@icsi.edu and vp.sharma@icsi.edu. While applying for issue of duplicate Study Material, Admission letter or Identity card or for any other matter, the students must write their admission number and complete postal address with PIN CODE for prompt reply.

LAST DATE FOR ENROLMENT FOR JUNE, 2010 EXAMINATION

Students may please note that **25th March, 2010 (with late fee of Rs. 100/- by 9th April, 2010)** is last date for submission of the examination Form "EXA" for appearing in the examination to be held in June, 2010.

Candidates admitted to the Foundation Programme between March, 2007 and September, 2009 are eligible to appear in the examination to be held in June, 2010 subject to submission of response sheets to the satisfaction of the Institute by **28th February, 2010**. The blank application for appearing in the examination can be had from the Headquarters of the Institute or its Regional Offices by sending crossed demand draft/ postal order for Rs. 70/- (including postage). Prescribed application form duly filled in together with the examination fee of Rs. 875/- must be sent to the Institute or deposited in the Office(s) of the closing date i.e. **25th March 2010** and with late fee of Rs. 100/- upto **9th April, 2010**.

The examination fee is payable by way of crossed demand draft drawn in favour of "The Institute of Company Secretaries of India" payable at New Delhi. Fee may be paid in cash also at the institute's office at Noida (U.P) or its Regional Offices.

FACILITY OF ORAL COACHING

The Institute imparts compulsory postal tuition to all the students in all the stages of Company Secretaries course. In addition, the Institute has also authorised its Regional Offices and Chapters to conduct oral coaching classes, registration for which is optional and can be undergone in addition to compulsory postal tuition being provided by the Institute. You may get in touch with Regional Offices or Chapters Offices for details.

It may, however, be noted that Oral coaching centre would be charging oral tuition fee for the purpose. A student attending oral coaching is not required to submit the response sheets and he / she is issued with the coaching completion certificate if he/ she has attend at least 75 percent of the classes held and has passed minimum number of tests held for each subject.

CHANGE OF ADDRESS

Change of address, if any, is to be intimated to the Institute by sending a separate communication in this regard. While intimating the change in their mailing address, the students are advised to invariably quote the PIN CODE number along with the student admission number, name and full postal address with city, state in capital letters.

COMPULSORY POSTAL TUITION

The Institute imparts compulsory postal tuition to all the students in all the stages of the Company Secretaries Course (Programme). In addition, the Regional Councils / Chapters of the Institute are authorized to impart oral tuition independently or in collaboration with any other Institute in accordance with the guidelines issued by the Institute subject to availability of necessary facilities and sufficient number of students.

The Institute has also granted Accreditation to certain Colleges/Senior Secondary Schools and private Institutions - to impart Oral coaching Class for the students of the Institute. A list of such Accredited OT Centers and institutions empanelled under Public Private Partnership Scheme have been displayed at the website of the Institute viz.www.icsi.edu.

It may, however, be noted that Oral coaching centre would be charging Oral Tuition fee for the purpose. A student attending oral coaching is not required to submit the response sheets and he / she is issued with the coaching completion certificate if he/she has attended at least 75 percent of the classes held and has passed minimum number of tests held for each subject.

E - LEARNING (<http://elearning.icsi.edu>)

In order to facilitate students, e-learning portal is available for the Company Secretary Foundation Course (Programme). Students admitted to CS Foundation Course (Programme) through out the country including rural and semi - urban areas as well as from other countries can avail this 24x7 hours on-line study facility as the portal has global reach.

To access the E-learning Portal of ICSI, the students may log on to <http://elearning.icsi.edu>.

24 HOURS CS HELPLINE

The Institute has launched a 24 Hours CS Helpline to inform the students about the CS Course (Programme) & Profession. The students can have pre-recorded replies on the CS Course (Programme) round the clock through the Interactive Voice Response System (IVRS) by dialing 011-41504444. For detailed information, in this regard, please log on to the website of the Institute i.e.www.icsi.edu.

PLEASE NOTE THAT PAYMENT OF FEE BY CHEQUE & MONEY ORDER IS NOT ACCEPTED BY THE INSTITUTE

IMPORTANT

For all academic guidance students may write to **V. P. Sharma**, Director (Academics) and for all other matters relating to C.S. Foundation Programme including admission, coaching, examination and administrative services, they may write/contact **Sohan Lal**, Director (Students Services), at the Institute's address

With best wishes to entire C.S. Students Community.

Yours sincerely,



(N.K. JAIN)

Date : 12-04-2010

Place : New Delhi

ACADEMIC GUIDANCE

ECONOMICS

ECONOMIC SURVEY 2009-10 – AN OVERVIEW¹

The pre budget Economic Survey presented by the Union Finance Minister Shri Pranab Mukherjee to the Parliament on 25th February 2010 reveals that the economy has bounced back from the global economic slowdown and is on its way to the growth path of 9 per cent in near future. This would lead to India becoming the world's fastest growing economy in a short time span of just 4 years. The CSO estimate of 7.2 per cent GDP growth for 2009-10 reflects the fast paced recovery given the Index of Industrial Production (IIP) posting a record 16.8 per cent year-on-year growth during the month of December 2009. The Survey also states that the economy has responded well to the policy measures undertaken in the wake of global financial crisis. The adverse impact due to the delayed and sub-normal monsoon has been contained to a large extent. The Survey expects better than average rabi agricultural crop. The Survey points out that the recovery is well founded with pick up in merchandise exports, capital flows and non-bank food credit.

Some of the important highlights of the Survey include the following:

- The advance estimates of GDP growth at 7.2 percent for 2009-10, falls within the range of 7 + / -0.75 projected nearly a year ago in the economic survey 2008-09 with the down side risk to growth due to delayed and sub-normal monsoon having being contained to a large extent, through the likelihood of a better than average rabi agricultural seasons, the economy has responded well to the policy majors undertaken in the wake of global financial crisis.
- The recovery of GDP growth for 2009-10 is broad based. 7 out of 8 sectors, sub-sectors show a growth rate of 6.5% or higher. The expectation as anticipated, in agricultural and allied sectors where the growth rate is estimated to be -0.25% over 2008-09.
- Sectors including mining and quarrying; manufacturing and electricity, gas and water supply have significantly improved their growth rates at over 8% in comparison with 2008-09.
- The Construction sector and trade, hotels, transport and communication have also improved their growth rate over the preceding year, though to a less extent.
- The growth rate in per capita income and consumption, which are gross measures of welfare in general, have declined in the last two years.
- A growth of 4.1 % is expected in private final expenditure and 8.2% in government final expenditure during 2009-10.
- Total food grain production in 2008-09 was estimated at 233.8 million tonnes as against 230.78 million tonnes in 2007-08 and 217.28 million tonnes in 2006-07. In the agricultural session 2009-10, the impact of the delayed sub-normal monsoon is reflected in the production and acreage data for kharif crops. As per the first advance estimate covering only the kharif crops, production of food grains is estimated at 98.83 million tonnes in 2009-10 as against fourth advance estimates of 117.70 million tonnes for kharif crops in 2008-09 and a target 125.15 million tonnes for 2009-10.
- Core industries in the infrastructure services laid by robust growth momentum of telecom services and spread across power, coal and other infrastructure like ports, civil aviation and roads have also shown sign of recovery in 2009-10.
- The Service Sector which has been India's work horse for well over a decade has continued to good rapidly.
- Gross domestic savings (GDS) at current prices in 2008-09 were estimated at 32.5% of GDP at market price as against 36.4 % in the previous year.
- Gross domestic capital formation (GDCF) at current prices increased from 32.7% in 2004-05 to 37.7% in 2007-08 before declining to 34.9% in 2008-09.
- The year-on-year WPI inflation rate has been fairly volatile in 2009-10. It was 1.2% in March 2009 and then decline continuously to become negative during June-August 2009. It turned positive in September 2009 and accelerated 2.48% in 2009 and further to 7.3% in December 2009. For the fiscal year so far (March over December 2009) WPI inflation is estimated at 8%. A significant part of this inflation can be explained by supply side bottlenecks in some of the essential commodities precipitated by the delayed and sub-normal south west monsoon as well as drought like conditions in some part of the country.
- The export and imports data for the fiscal year 2009-10 showed substantial decline during April-September 2009-10 vis-à-vis the corresponding year 2008-09.

¹ Compiled by V.P. Sharma, Director (Academics)

- Foreign exchange reserves increased by US dollar 31.5 billion from US dollar 252 billion dollar in end March 2009 to US dollar 283.5 billion in end December 2009.
- Since outbreak of the global financial crisis in September 2008, the RBI has followed an accommodated monetary policy. In the course of 2009-10, this stance was principally geared towards supporting early recovery of the growth momentum while facilitating the unprecedented borrowing requirement of the government to fund its fiscal deficit.
- The fiscal expansion undertaken by the Central Government as a part of the policy response to counter the impact of the global economic slow down in 2008-09 was continued in fiscal 2009-10. The expansion took the form of tax relief to boost demand and increase the expenditure on public projects to create employment and public assets. The net result was an increase in fiscal deficit from 2.6% in 2007-08 to 5.9% of the revised GDP (new series) in 2008-09 (provisional) and 6.5% in budget estimate for 2009-10 (as against 6.8% of the GDP on the old series reported earlier).
- Fiscal year 2009-10 saw the strengthening of several public initiatives and programmes with a view to cushioning the impact of global slow down on the more vulnerable segments of the population in the country. While some of these programmes were a part of the ongoing interventions to deep effect to a more inclusive development strategy, there were some measures which were undertaken as a direct response to the slow down of the growth, especially in tradable sectors of the economy. Thus, emphasis in favour of higher allocation to social sector development given in recent year continue to be reflected in allocations under the Union Budget 2009-10. The share of Central Government expenditure on social services including rural development in total expenditure (plan and non-plan) increase to 19.46% in 2009-10 (BE) from about 10.46% in 2003-04.
- India has pursued a strong domestic agenda for addressing the issue of climate change while engaging constructively with international community.

Given the steadily improving fundamentals of the economy, the medium term prospectus of the Indian economy are really strong. If, in addition to this there are improvements in infrastructure, both urban and rural and reform in governance and administration., it is entirely possible for India to move into rarefied domain of double digit growth and even attempt to don the mantle of the fastest growing economy in the world within next four years.

ELEMENTS OF BUSINESS LAWS AND MANAGEMENT

WAY TO BEING A LEADER²

Dwight D. Eisenhower says that "The supreme quality for leadership is unquestionably integrity. Without it, no real success is possible, no matter whether it is on a section gang, a football field, in an army, or in an office."

John C. Maxwell says that "A leader is one who knows the way, goes the way, and shows the way."

Leadership is one of the most important aspects of directing and managing. It is a process of influencing the behaviour of individual and the group so that defined objectives are achieved enthusiastically. Leadership has been defined differently by various management experts as for instance Keith Davis defines leadership as "the ability to persuade others to seek defined objectives enthusiastically. It is the human factor which binds a group together and motivates it towards goals." According to Drucker, "Leadership is the lifting of man's visions to higher sights, the raising of man's performance to a higher standard, the building of man's personality beyond its normal limitation."

A leader is one who brings about a change in an individual or a group of individuals. A leader is someone who is looked upto at, for guidance consistently. A true leader inspires steadfast loyalty from his followers. The following comprehensive list given by Peter Birley, UK CIO depicts the A-Z of leadership.

- A - Assertive, Approachable, Accountable
- B - Balanced, Brave
- C - Creative, Coherent, Curious
- D - Decisive, Delegating
- E - Enthusiastic, Empowering, Encouraging
- F - Focussed, Flexible
- G - Goal-Orientated, Governing
- H - Honest, Helpful, Happy
- I - Intuitive, Intelligent
- J - Just
- K - Knowledgeable
- L - Listener, Lawful

² Prepared by Shruti B. Gupta, Assistant Education Officer under the guidance of Archana Kaul, Assistant Director, The ICSI

- M - Motivational, Mindful, Mentor
 N - Nurturing, Noble
 O - Objective, Open, Opportunist
 P - Perceptive, Progressive, Personable
 Q - Questioning
 R - Reliable, Rational
 S - Self motivating, Strategist
 T - Trustworthy, Thinker
 U - Understanding
 V - Versatile, Venerable i.e. respected or admired
 W - Willing, Wise
 X - Xenophilous i.e. a person who is attracted to which is foreign like foreign people, places, culture etc.
 Y - Yearning
 Z - Zealous i.e. enthusiastic, passionate

Therefore practice these simple steps and you will be a leader all through. But remember that being charismatic is certainly helpful, but it's not essential. There have been many admired leaders in the human history who weren't the friendliest and the most charming in the group, but people trusted them, and they were inspired by his vision. Therefore always practice what you preach. There's no better way to lose your credibility as a leader than to be hypocrite.

"If your actions inspire others to dream more, learn more, do more and become more, you are a leader."

THE REGISTRATION OF NEWS PAPERS

(CENTRAL) RULES, 1956

(FORM IV : RULE 8)

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I, N.K. Jain, hereby declare that the particulars given above are
true to the best of my knowledge and belief.

Sd/-

N.K. JAIN

Date : 2nd March, 2010

Signature of the Publisher

EXAMINATION

1. DECLARATION OF DECEMBER, 2009 EXAMINATION RESULTS.

The result of the Company Secretaries' Foundation Programme examination held from 30th December, 2009 to 2nd January, 2010 was declared at 12.00 Noon on Thursday, the 25th February, 2010, as scheduled. As in the past, the result was displayed simultaneously on the Notice Boards at the Institute's Headquarters at New Delhi and ICSI-NOIDA Office, Offices of the Regional Councils and Chapters. The result alongwith the break-up of subjectwise marks was made available on Institute's Website: www.icsi.edu on 25th February, 2010 from 12.00 Noon onwards. The Roll Numbers of successful candidates in the Foundation Programme examination are published elsewhere in this issue.

The result-cum-marks statements were despatched to all candidates by 05th March, 2010. Any candidate not receiving his/her result-cum-marks statement by 20th March, 2010 should immediately write to the Sr. Director (Exams.) for issuing duplicate result-cum-marks statement giving relevant particulars, i.e., his/her name, student registration number, stage of examination, roll number, examination centre, along with a self-addressed stamped envelope worth Rs.5/- for ordinary post and worth Rs.25/- for receiving the duplicate marks-statement through Speed Post.

2. VERIFICATION OF MARKS

A candidate can seek Verification of Marks in any subject(s) of Foundation Programme December, 2009 examination under Regulation 46(2) of the 'Company Secretaries Regulations', 1982, within one month from the date of declaration of results. Accordingly, the application for Verification of Marks in respect of December, 2009 examinations should be made on a plain paper, preferably in candidate's own handwriting, together with a requisite fee @ Rs.100/- per subject upto 25th March, 2010. **Candidates are advised not to club any other remittance or query along with request for Verification of Marks to facilitate an early reply.**

The response time to candidates' requests for verification of marks is normally 3-4 weeks from the date of receipt of their applications in the Examination Deptt. of the Institute. After completion of verification process, outcome of the verification of marks will be hosted on the Institute's website: www.icsi.edu and the candidate concerned by entering his/her Roll No. or Student Registration Number can see the status/outcome of his/her application. The candidates concerned are also individually informed about outcome of verification of their marks by post. However, if a candidate does not receive any communication by 30th April, 2010, he/she should write to the Sr. Director (Exams.) giving relevant details - (i) his/her name; (ii) student registration number; (iii) stage of examination and roll number; (iv) name of the subject(s) in which verification of marks was sought; (v) date of application and mode of its dispatch; (vi) amount of verification fee and mode of its remittance, viz., Bank Draft No., date of issue of Bank Draft, Name of drawee and drawer bank; and (vii) complete postal address along with PIN Code.

2. NEXT FOUNDATION PROGRAMME EXAMINATION IN JUNE 2010

Next Foundation Programme Examination will be held from Wednesday, the 2nd June 2010 to Saturday, the 5th June, 2010 at 69 examination centres, viz., 1. Agra, 2. Ahmedabad, 3. *Ajmer*, 4. Allahabad, 5. Ambala, 6. Aurangabad, 7. Bangalore, 8. Bareilly, 9. Bhilwara, 10. Bhopal, 11. Bhubaneswar, 12. *Calicut*, 13. Chandigarh, 14. Chennai (West), 15. Chennai (South), 16. Coimbatore, 17. Dehradun, 18. Delhi (East), 19. Delhi (North), 20. Delhi (South), 21. Delhi (West), 22. Ernakulam, 23. Faridabad, 24. Ghaziabad, 25. Gurgaon, 26. Guwahati, 27. Hubli-Dharwad 28. Hyderabad, 29. Indore, 30. Jaipur, 31. Jammu, 32. Jamshedpur, 33. Jodhpur, 34. Kanpur, 35. Kolhapur, 36. Kolkata (North), 37. Kolkata (South), 38. Lucknow, 39. Ludhiana, 40. Madurai, 41. Mangalore, 42. Meerut, 43. Mumbai (CG), 44. Mumbai (GTK), 45. Mumbai (JOG), 46. Mysore, 47. Nagpur, 48. Nasik, 49. Noida, 50. Panaji, 51. Patna, 52. Puducherry, 53. Pune, 54. Raipur, 55. Rajkot, 56. Ranchi, 57. Shimla, 58. Srinagar, 59. Surat, 60. Thane, 61. Thiruvananthapuram, 62. Tiruchirapalli, 63. Udaipur, 64. Vadodara, 65. Varanasi, 66. Vijayawada, 67. Visakhapatnam, 68. Yamuna Nagar (Haryana) and 69 **Overseas Centre - Dubai** as per the Time-Table and Programme given below:

TIME TABLE & PROGRAMME (Foundation Programme)

Dates & Days	After-Noon Session (1:30 PM to 4:30 PM)
02.06.2010 Wednesday	English & Business Communication
03.06.2010 Thursday	Economics & Statistics
04.06.2010 Friday	Financial Accounting
05.06.2010 Saturday	Elements of Business Laws and Management

STUDENT SERVICES

The last date for receipt of enrolment application for June, 2010 examinations in the Institute together with the requisite examination fee is 25th March, 2010 and with late fee of Rs.100/- upto 10th April, 2010.

- NOTE:** 1. **Ajmer and Calicut Centres are on experimental basis.*
2. *The Institute reserves the right to withdraw any examination centre at any stage without assigning any reason.*
3. *Candidates should note that non-receipt/delayed receipt of result-cum-marks statement, response to result queries, requests for verification of marks, etc., will not be accepted as valid and sufficient reason for seeking any relaxation or not complying with the requirements of regulations and/or last dates for submission of enrolment applications for the next examinations. Therefore, the candidates in their own interest are timely advised to keep track of important announcements, last dates and observe the time schedule.*

4. USE OF CALCULATOR IN EXAMINATION

Candidates are allowed to use their own battery operated noiseless and cordless pocket calculators with not more than 6 functions, 12 digits and 2 memories. Exchange or lending/borrowing of calculators among students will not be allowed in the examination hall. Carrying Mobile Phone, Digital Diary, or any other electronic/mechanical gadgets in Examination Hall is not allowed.

5. HINDI AS AN OPTIONAL MEDIUM FOR WRITING THE FOUNDATION EXAMINATION

Candidates are allowed to use Hindi as an optional medium for writing all papers of the Foundation Programme examinations (**except 'English & Business Communication' paper**) on the following conditions:

- (i) except for '**English and Business Communication**' paper which are required to be answered compulsorily in English only, the option must be exercised each time for appearing in the examination for all remaining papers and not for any individual paper(s) in the enrolment application form.
- (ii) option once exercised is irrevocable for that particular session of examination;
- (iii) answer books of candidates who write part of papers/answers in one medium and the remaining part in other medium are liable to be cancelled without any notice;
- (iv) candidates who have exercised option of Hindi Medium in their examination enrolment form for writing Foundation Programme Examination will be provided Question Papers printed both in English and Hindi (**except for 'English and Business Communication' paper which will be printed/required to be answered in English only**);
- (v) if a candidate writes his/her answers in Hindi medium without exercising such an option in the enrolment application form, he/she may not be given credit for his/her answers;
- (vi) candidates opting Hindi medium for the examination must write **HINDI MEDIUM** in bold letters on the top of the cover page of **Answer Book No(s).1 and 1B**, as the case maybe; and
- (vii) candidates opting Hindi medium may, if they so desire, write answers to practical questions, headings, quotations, technical or legal terms, sections, rules, etc., in English also.

6. AVAILING OF CONCESSION/ASSISTANCE BY PHYSICALLY DISABLED CANDIDATES FOR WRITING EXAMINATIONS

Any physically disabled student who wishes to seek some concession/assistance for the purpose of appearing or writing the examination should make a separate written request therefor to the Sr. Director (Exams.) each time while submitting his/her application form for enrolment to the examination together with the following supporting documents :

- (i) Disability Certificate issued by the Medical Board/Head of Deptt. or Sr. Medical Officer (Specialists) of a Central or State Govt. Hospital certifying the nature (permanent or temporary) and percentage of disability, and its duration affecting the normal physical functions; and
- (ii) Letter of Permission issued to him/her by Sr. Secondary Board/University and/or any other professional/educational examining body, such as - UPSC, SSC, State Public Service Commission, ICAI, ICWAI, etc., granting him/her such assistance for appearing or writing the examinations.

FOLLOWING ARE THE ROLL NUMBERS OF THE CANDIDATES WHO HAVE PASSED THE EXAMINATIONS OF COMPANY SECRETARIES HELD IN DECEMBER, 2009

STAGE : FOUNDATION PROGRAMME

15694, 95, 98, 15706, 08, 09, 12, 15, 18, 19, 21, 24, 28, 29, 30, 32, 35, 36, 37, 40, 41, 43, 44, 45, 46, 47, 48, 49, 50, 52, 53, 55, 56, 59, 60, 61, 62, 70, 71, 72, 74, 75, 77, 82, 83, 85, 92, 93, 95, 15852, 54, 57, 64, 69, 71, 72, 73, 74, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 90, 91, 92, 93, 94, 96, 98, 99, 15901, 08, 10, 11, 12, 14, 15, 16, 17, 21, 23, 25, 26, 27, 28, 30, 34, 35, 36, 37, 38, 40, 42, 43, 44, 49, 16001, 04, 06, 07, 08, 11, 12, 13, 15, 18, 22, 24, 26, 27, 45, 46, 48, 51, 52, 54, 55, 56, 57, 59, 63, 64, 65, 66, 68, 69, 70, 72, 73, 75, 80, 85, 86, 90, 91, 92, 93, 97, 99, 16101, 02, 05, 06, 07, 08, 09, 11, 12, 13, 14, 15, 16, 18, 19, 20, 22, 23, 25, 26, 27, 28, 29, 31, 32, 34, 35, 36, 37, 38, 40, 41, 42, 43, 45, 46, 47, 48, 50, 52, 53, 55, 56, 60, 61, 63, 64, 65, 66, 68, 69, 70, 71, 72, 73, 74, 75, 76, 78, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 96, 97, 99, 16200, 01, 02, 06, 07, 08, 09, 10, 13, 15, 16, 19, 21, 22, 23, 24, 25, 26, 27, 28, 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31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 47, 48, 49, 50, 51, 52, 53, 55, 56, 57, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 74, 75, 78, 79, 80, 81, 82, 86, 87, 88, 90, 91, 92, 93, 94, 95, 96, 97, 99, 17200, 01, 03, 04, 05, 06, 09, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 30, 31, 32, 33, 37, 38, 41, 42, 43, 44, 45, 47, 49, 50, 51, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 72, 73, 74, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 88, 89, 91, 93, 94, 95, 96, 97, 98, 99, 17300, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 36, 37, 38, 39, 40, 41, 42, 43, 44, 47, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 66, 67, 70, 71, 72, 74, 76, 77, 78, 80, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 96, 97, 98, 99, 17400, 01, 02, 03, 04, 06, 07, 08, 09, 10, 11, 12, 14, 15, 16, 17, 18, 19, 22, 24, 25, 26, 27, 28, 29, 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32, 33, 34, 36, 37, 38, 39, 40, 42, 44, 45, 48, 50, 51, 52, 53, 56, 57, 58, 60, 63, 64, 65, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 78, 80, 81, 82, 83, 84, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 98, 99, **18200**, 01, 02, 03, 05, 06, 07, 08, 09, 10, 11, 13, 14, 17, 18, 19, 20, 21, 22, 23, 24, 28, 29, 30, 31, 32, 34, 35, 36, 37, 38, 40, 41, 42, 43, 44, 45, 48, 49, 50, 52, 53, 54, 58, 60, 61, 62, 63, 67, 69, 70, 71, 72, 73, 74, 75, 76, 78, 81, 82, 83, 84, 85, 86, 87, 94, 97, 98, 99, **18300**, 02, 03, 04, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 45, 46, 47, 49, 50, 51, 52, 53, 54, 55, 56, 57, 59, 60, 61, 62, 64, 65, 66, 69, 71, 72, 73, 75, 76, 77, 78, 79, 80, 81, 82, 83, 85, 86, 87, 88, 90, 91, 93, 94, 96, 97, 98, 99, **18400**, 02, 03, 04, 05, 06, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 24, 25, 26, 27, 28, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 45, 47, 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20, 21, 22, 23, 25, 26, 28, 30, 32, 35, 92, 93, 94, 95, **19800**, 11, 12, 13, 14, 18, 24, 31, 43, 44, 45, 46, 47, 49, 50, 53, 54, 55, 60, 63, 64, 65, 72, 73, 75, 78, 79, 80, 81, 83, 85, 86, 88, 89, 91, 92, 93, 94, 95, 96, 98, 99, **19900**, 01, 03, 04, 05, 07, 08, 10, 14, 16, 18, 19, 20, 21, 22, 26, 29, 30, 31, 32, 34, 35, 36, 41, 42, 44, 46, 47, 49, 50, 51, 52, 54, 77, 78, 79, 81, 83, 86, 88, 89, 90, 91, 95, 98, 99, **20005**, 06, 11, 18, 19, 20, 21, 22, 23, 24, 26, 27, 33, 34, 36, 37, 40, 41, 42, 45, 46, 47, 72, 73, 74, 76, 81, 82, 85, 86, 87, 88, 91, 92, 94, 95, 96, **20106**, 12, 24, 27, 29, 35, 39, 42, 44, 54, 55, 57, 59, 67, 78, 79, 74, 76, 80, 81, 82, 84, 93, 95, 97, **20209**, 15, 16, 17, 20, 26, 28, 30, 33, 34, 38, 40, 53, 56, 58, 61, 62, 65, 66, 68, 70, 71, 72, 75, 76, 77, 81, 82, 85, 86, 88, 89, 90, 93, 95, 96, 97, 98, 99, **20300**, 02, 03, 04, 07, 09, 13, 15, 16, 20, 22, 23, 26, 27, 29, 33, 34, 35, 37, 38, 40, 41, 43, 46, 48, 49, 52, 53, 54, 55, 56, 58, 59, 60, 62, 67, 71, 72, 74, 76, 77, 83, 84, 90, 91, 92, 98, 99, **20400**, 01, 03, 06, 07, 10, 11, 12, 15, 16, 21, 24, 27, 28, 29, 30, 31, 33, 34, 35, 37, 38, 39, 40, 42, 45, 46, 47, 48, 49, 51, 52, 53, 56, 57, 58, 59, 60, 68, 73, 74, 75, 77, 80, 83, 84, 87, 89, 90, 91, 92, **20600**, 01, 04, 12, 15, 17, 19, 23, 27, 28, 31, 32, 37, 45, 56, 60, 62, 81, 85, 92, 98, 99, **20700**, 02, 05, 06, 07, 18, 25, 32, 34, 36, 37, 38, 39, 40, 48, 49, 50, 51, 54, 58, 59, 61, 66, 67, 71, 76, 77, 80, 81, 82, 83, 84, 88, 92, 96, **20804**, 05, 07, 09, 13, 16, 17, 18, 21, 22, 24,

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91, 94, 95, 96, 98, **21500**, 01, 02, 03, 05, 06, 07, 08, 09, 10, 14, 15, 16, 17, 19, 20, 21, 24, 25, 28, 29, 31, 33, 35, 38, 40, 41, 42, 43, 44, 46, 48, 49, 50, 51, 52, 54, 56, 57, 59, 62, 63, 65, 66, 67, 69, 72, 73, 75, 77, 78, 79, 82, 85, 87, 88, 89, 90, 92, **21601**, 02, 03, 05, 07, 08, 11, 12, 13, 15, 16, 18, 20, 22, 24, **21707**, 08, 24, 28, 42, 46, 58, 62, 68, 70, 71, 72, 79, 80, 85, 87, 94, 95, 96, **21800**, 04, 05, 11, 12, 23, 26, 29, 30, 33, 36, 43, 45, 46, 47, 48, 49, 50, 51, 52, 53, 55, 56, 60, 61, 62, 65, 68, 69, 70, 73, 74, 76, 78, 81, 82, 83, 84, 85, 88, 89, 90, 91, 93, 97, 99, **21900**, 03, 05, 08, 09, 10, 13, 16, 18, 18, 23, 26, 27, 29, 30, 31, 33, 34, 37, 38, 41, 42, 46, 47, 49, 50, 53, 54, 55, 60, 61, 63, 64, 66, 68, 69, 70, 71, 72, 73, 74, 75, 76, 78, 80, 81, 82, 86, 87, 88, 89, 95, 96, 98, 99, **22000**, 01, 02, 03, 05, 06, 08, 09, 13, 14, 17, 19, 24, 25, 26, 27, 28, 29, 30, 33, 34, 35, 38, 40, 45, 46, 51, 52, 53, 54, 56, 59, 60, 61, 62, 64, 65, 69, 72, 73, 75, **22177**, 84, 89, 90, 94, 95, 99, **22207**, 08, 10, 13, 16, 17, 19, 20, 21, 22, 23, 24, 25, 26, 27, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 42, 45, 46, 48, 49, 50, 53, 54, 57, 58, 59, 60, 61, 63, 64, 65, 66, 68, 69, 70, 71, 72, 73, 74, **22303**, 24, 31, 34, 36, 41, 42, 43, 46, 47, 52, 54, 55, 56, 58, 67, 69, 72, 75, 76, 78, 79, 80, 82, 83, 84, 87, 88, 89, 90, 93, 98, 99, **22402**, 03, 04, 06, 08, 10, 11, 12, 13, 16, 17, 20, 21, 22, 24, 25, 28, 29, 31, 32, 33, 34, 35, 92, **22505**, 06, 07, 12, 14, 16, 17, 20, 21, 22, 24, 25, 30, 39, 40, 41, 44, 45, 46, 47, 48, 52, 53, 55, 56, 58, 61, 62, 64, 65, 68, 70, 72, 73, 75, 76, 79, 82, 83, 84, 87, 89, 92, 93, 94, 96, 97, **22600**, 01, 02, 08, 09, 71, 74, 77, 79, 82, 83, 85, 86, 87, 90, 22700, 03, 04, 08, 12, 13, 15, 16, 23, 24, 25, 26, 29, 33, 38, 42, 44, 45, 47, 48, 49, 50, 51, 52, 53, 55, 56, 57, 60, 61, 63, 64, 67, 71, 72, 77, 78, 86, 87, 96, **22803**, 04, 05, 10, 11, 13, 14, 15, 16, 17, 19, 20, 22, 25, 26, 27, 28, 29, 32, 33, 34, 36, 37, 38, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 53, 58, 59, 60, 61, 64, 65, 66, 67, 70, 71, 72, 73, 74, 77, 78, 79, 82, 83, 84, 85, 86, 87, 88, 89, 90, 92, 93, 94, 97, 98, **22900**, 01, 02, 03, 04, 06, 07, 09, 12, 13, 14, 15, 16, 18, 22, 26, 29, 30, 31, 32, 33, 34, 37, 40, 41, 42, 43, 44, 45, 46, 47, 49, 50, 52, 53, 56, 58, 59, 60, 61, 63, 64, 65, 66, 67, 68, 69, 71, 72, 75, 77, 81, 82, 85, 87, 88, 92, 93, 94, 95, 96, 97, **23000**, 02, 04, 05, 06, 07, 09, 10, 13, 14, 15, 16, 17, 18, 20, 23, 24, 27, 29, 33, 34, 39, 40, 42, 46, 47, 49, 51, 53, 54, 58, 59, 61, 62, 65, 66, 68, 69, 70, 71, 72, 73, 74, 75, 77, 78, 79, 81, 82, 83, 84, 85, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, **23100**, 02, 03, 04, 05, 07, 08, 09, 10, 12, 13, 15, 16, 17, 18, 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 31, 33, 34, 36, 37, 40, 41, 42, 43, 44, 45, 46, 47, 49, 50, 51, 52, 53, 54, 55, 57, 61, 63, 64, 65, 67, 68, 73, 76, 78, 80, 81, 82, 83, 84, 86, 88, 89, 90, 92, 95, 99, **23200**, 01, 02, 04, 05, 06, 07, 09, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 22, 23, 24, 26, 27, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 40, 41, 43, 44, 46, 48, 50, 51, 52, 53, 54, 55, 57, 58, 60, 62, 65, 66, 67, 68, 69, 71, 72, 73, 75, 77, 78, 79, 81, 82, 86, 88, 89, 90, 91, 92, 93, 97, 98, **23300**, 01, 02, 03, 04, 08, 10, 11, 12, 13, 17, 18, 19, 20, 21, 26, 29, 32, 33, 34, 36, 37, 40, 43, 47, 48, 49, 50, 51, 52, 53, 55, 56, 57, 59, 60, 63, 64, 65, 67, 68, **23618**, 23, 24, 26, 28, 29, 34, 35, 36, 41, 42, 46, 55, 61, 62, 68, 69, 76, 94, 97, 99, **23701**, 02, 03, 05, 07, 10, 11, 12, 16, 17, 19, 20, 21, 22, 28, 30, 32, 35, 37, 48, 49, 55, 62, 64, 68, 71, 75, 78, 86, 87, 88, 90, 92, 93, 99, **23805**, 07, 14, 22, 32, 35, 37, 39, 41, 42, 44, 48, 49, 52, 54, 58, 60, 75, 76, 77, 78, 79, 80, 83, 84, 86, 87, 90, **23903**, 04, 06, 07, 10, 11, 12, 13, 14, 16, 34, 36, 39, 41, 43, 45, 47, 48, 49, 50, 51, 53, 58, 60, 62, 63, 64, 66, 70, 71, 72, 73, 75, 76, 77, 78, 80, 81, 82, 83, 84, 88, 92, 93, 94, 95, 96, 97, 98, 99, **24000**, 02, 04, 05, 06, 08, 09, 13, 14, 15, 16, 18, 19, 20, 21, 22, 23, 24, 25, 27, 29, 30, 31, 32, 33, 35, 37, 38, 39, 43, 44, 45, 46, 47, 48, 53, 57, 58, 61, 62, 63, 65, 66, 67, 69, 70, 72, 73, **24134**, 37, 45, 53, 56, 63, 66, 67, 68, 74, 85, 87, 90, 93, 94, 95, 96, **24203**, 04, 05, 06, 08, 10, 11, 12, 15, 16, 17, 19, 20, 22, 25, 26, 27, 28, 32, 33, 34, 35, 36, 37, 39, 40, 41, 42, 43, 44, 45, 47, 48, 49, 50, 51, 52, 53, 54, 56, 59, 60, 61, 62, 63, 64, 65, 67, 69, 70, 71, 72, 73, 74, 75, 76, 77, 79, **24334**, 40, 44, 55, 57, 59, 63, 66, 70, 75, 85,

STUDENT SERVICES

87, 90, 95, 96, 98, 99, **24400**, 01, 02, 03, 05, 06, 08, 10, 12, 17, 26, 28, 35, 36, 38, 43, 45, 46, 47, 48, 50, 51, 52, 53, 54, 55, 57, 58, 61, 63, 64, 65, 66, 67, 69, 70, 71, 72, 75, 76, 77, 78, 79, 81, 83, 84, 85, 86, 87, 88, 89, 93, 94, 95, 96, **24500**, 01, 02, 03, 04, 06, 08, 10, 15, 18, 20, 21, 24, 86, 87, 89, 91, 95, 96, 97, 99, **24600**, 01, 04, 05, 06, 07, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 26, 27, 28, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 63, 65, 71, 76, 81, 82, 86, 89, 91, 92, 96, 97, 98, **24700**, 01, 02, 03, 04, 06, 32, 41, 42, 44, 50, 54, 55, 58, 62, 65, 66, 67, 72, 74, 75, 78, 80, 82, 83, 85, 91, 93, 95, 96, 97, 99, **24805**, 07, 09, 10, 13, 14, 15, 16, 17, 18, 23, 24, 57, 58, 59, 83, 85, 87, 89, 93, **24911**, 13, 15, 16, 17, 18, 19, 20, 21, 22, 29, 30, 33, 34, 35, 36, 37, 38, 40, 42, 47, 49, 50, 51, 52, 53, 58, 59, 60, 61, 62, 63, 67, 68, 69, 70, 71, 72, 74, 75, 76, 77, 83, 85, 88, 90, 92, 94, 97, 98, **25001**, 03, 04, 05, 08, 10, 12, 13, 14, 69, 79, 80, 84, 85, 89, 90, 93, **25101**, 02, 05, 07, 08, 09, 14, 15, 18, 24, 31, 32, 33, 34, 35, 37, 39, 41, 42, 43, 44, 76, 78, 81, 83, 89, 91, 92, 93, 94, 95, **25212**, 14, 15, 16, 18, 19, 24, 26, 27, 32, 33, 35, 39, 40, 53, 54, 55, 56, 61, 69, 73, 76, 78, 79, 82, 83, 84, 95, 98, **25301**, 02, 06, 09, 12, 17, 20, 21, 24, 27, 29, 32, 33, 39, 49, 51, 57, 58, 59, 61, 62, 63, 64, 67, 69, 70, 71, 72, 74, 76, 77, 78, 79, 80, 81, 82, 84, 87, 89, 90, 91, 93, 94, 95, 96, 98, **25400**, 01, 02, 03, 04, 05, 06, 09, 10, 14, 18, 19, 20, 21, 23, 25, 26, 27, 28, 35, 37, 99, **25500**, 02, 21, 26, 27, 28, 34, 36, 40, 41, 42, 43, 46, 48, 51, 54, 57, 58, 59, 60, 61, 68, 69, 74, 81, 82, 83, 84, 92, 93, 99, **25600**, 02, 07, 10, 12, 14, 16, 18, 19, 20, 23, 25, 27, 29, 30, 32, 33, 37, 39, 40, 41, 44, 45, 46, 48, 49, 50, 53, 55, 56, 57, 58, 61, 62, 63, 65, 66, 67, 69, 70, 71, **25725**, 27, 34, 38, 44, 45, 46, 47, 48, 52, 54, 59, 67, 69, 70, 71, 72, 77, 80, 82, 87, 88, 90, 98, **25801**, 02, 03, 04, 05, 06, 07, 08, 10, 11, 13, 14, 17, 18, 19, 20, 22, 24, 25, 26, 28, 30, 32, 33, 34, 35, 36, 37, 38, 39, 40, 43, 47, 48, 49, 51, 54, 55, 59, 60, 61, 63, 70, 73, 74, 75, 76, 78, 79, 80, 81, 82, 83, 84, 85, 90, 94, 97, 99, **25900**, 50, 54, 60, 65, 66, 77, 79, 80, 85, 91, 94, 96, 98, **26007**, 09, 10, 11, 13, 14, 15, 17, 20, 21, 22, 23, 24, 25, 31, 40, 42, 43, 45, 46, 48, 50, 52, 53, 55, 56, 57, 58, 61, 62, 63, **26125**, 27, 30, 31, 33, 34, 35, 36, 37, 38, 41, 47, 48, 49, 57, 60, 61, 62, 68, 69, 70, 71, 72, 73, 75, 76, 77, 78, 79, 81, 82, 83, 84, 86, 87, 88, 89, 90, 91, 92, 93, 94, 97, 99, **26200**, 02, 03, 06, 07, 08, 09, 10, 14, 16, 44, 45, 46, 47, 48, 49, 50, 52, 55, 56, 57, 58, 59, 65, 66, 67, 93, 94, 98, 99, **26302**, 04, 05, 08, 14, 18, 20, 26, 28, 29, 33, 36, 38, 40, 41, 42, 45, 47, 48, 51, 52, 55, 60, 65, 74, 76, 78, 81, 82, 83, 84, 85, 88, 89, 92, 93, 94, 96, 97, 99, **26401**, 02, 03, 05, 08, 09, 12, 14, 16, 20, 26, 89, 92, 93, 95, 96, **26501**, 15, 16, 17, 18, 41, 42, 43, 44, 47, 48, 50, 51, 52, 53, 54, 58, 59, 60, 62, 63, 83, 84, 85, 86, 93, 95, 97, **26603**, 09, 10, 11, 14, 16, 19, 20, 21, 22, 24, 52, 88, 92, 93, 94, 97, 98, **26702**, 03, 04, 07, 09, 11, 44, 46, 48, 49, 50, 51, 69, 70, 72, 77, 78, 80, 81, 83, 84, **26803**, 05, 06, 07, 08, 09, 10, 11, 13, 31, 32, 33, 34, 35, 36, 41, 46, 47, 51, 52, 53, 57, 58, 59, 60, 62, 64, 67, 72, 75, 77, 78, 79, 83, 84, 91, 92, 93, 94, 98, 99, **26900**, 01, 02, 06, 07, 08, 10, 11, 12, 13, 14, 17, 18, 19, 20, 21, 23, 24, 25, 27, 28, 31, 32, 33, 35, 36, 37, 38, 40, 44, 47, 48, 49, 51, 52, 53, 56, 57, 58, 62, 63, 64, 66, 67, 68, 69, 70, 71, 72, 73, 75, 76, 77, 78, 79, 80, 84, 85, 86, 87, 88, 89, **27047**, 49, 53, 55, 56, 57, 58, 59, 62, 86, 92, 93, 94, 95, 97, 98, 99, **27100**, 03, 04, 06, 08, 10, 12, 13, 15, 16, 17, 20, 23, 28, 30, 31, 34, 35, 36, 37, 39, 40, 42, 43, 44, 45, 46, 47, 49, 50, 53, 55, 57, 83, 86, 88, 92, 93, 96, 97, 98, 99, **27200**, 01, 02, 03, 10, 15, 17, 18, 21, 23, 25, 26, 28, 30, 31, 32, 33, 35, 36, 38, 40, 42, 43, 44, 46, 47, 48, 49, 50, 51, 52, 54, 55, 56, 61, 64, 65, 66, 70, 72, 73, 74, 75, 76, 78, 79, 80, 82, 83, 88, 89, 92, 93, 95, 96, 97, 99, **27301**, 02, 03, 04, 06, 07, 08, 09, 12, 15, 17, 20, 22, 23, 24, 25, 27, 29, 30, 34, 38, 41, 42, 43, 44, 46, 48, 49, 50, 51, 52, 54, 55, 56, 57, 60, 62, 64, 65, 71, 75, 76, **27449**, 50, 52, 57, 62, 64, 92, **27503**, 05, 06, 08, 10, 18, 21, 22, 23, 24, 28, 29, 30, 32, 35, 37, 38, 41, 45, 48, 65, 67, 68, 70, 72, 74, 75, 76, 77, 80, 81, 83, 84, 90, 92, 94, 95, 99, **27603**, 05, 07, 08, 16, 17, 18, 19, 24, 25, 26, 27, 28, 29, 32, 37, 38, 39, 41, 44, 47, 48, 51, 52, 61, 63, 66, 67, 68, 69, 73, 76, 77, 78, 79, 80, 81, 82, 85, 86, 87, 89, 90, 91, 92, 93, 94, 95, 98, 99, **27700**, 01, 02, 04, 05, 06, 07, 08, 09, 10, 11, 13, 14, 15, 17, 18, 19, 20, 21, 22, 25, 27, 28, 29, 30, 32, 33, 39, 40, 41, 42, 44, 45, 46, 47, 49, 51, 53, 55, 56, 58, 60, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 77, 80, 81, 82, 84, 85, 86, 88, 89, 90, 91, 93, 94, 95, 97, 99, **27802**, 03, 04, 05, 06, 07, 11, 12, 13, 14, 15, 16, 19, 20, 24, 25, 27, 30, 31, 32, 33, 36, 38, 39, 40, 42, 43, 44, 45, 47, 48, 49, 53, 54, 56, 57, 58, 59, 60, 61, 64, 65, 66, 67, 68, 69, 70, 71, 72, 74, 76, 77, 78, 79, 80, 82, 83, 84, 87, 92, 93, 95, 96, 97, 98, 99, **27900**, 04, 05, 06, 07, 09, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 30, 31, 32, 33, 34, 36, 42, 45, 47, 48, 49, 50, 51, 52, 53, 54, 56, 57, 59, 60, 61, 63, 64, **28066**, 67, 68, 69, 70, 71, 73, 76, 77, 83, 86, 87, 88, 89, 92, 93, 94, 98, **28100**,

01, 03, 10, 13, 17, 18, 23, 24, 25, 28, 29, 33, 35, 36, 37, 38, 40, 43, 44, 45, 46, 49, 50, 51, 55, 57, 61, 63, 66, 67, 68, 69, 70, 73, 74, 75, 76, 79, 80, 81, 82, 84, 85, 86, 87, 88, 89, 90, 91, 94, 95, 96, 98, 99, **28200**, 01, 02, 03, 05, 06, 07, 08, 11, 16, 17, 18, 19, 21, 22, 24, 26, 27, 28, 30, 31, 32, 37, 40, 41, 43, 44, 45, 47, 48, 52, 53, 55, 56, 62, 63, 67, 68, 70, 71, 72, 73, 75, 76, 79, 80, 81, **28341**, 43, 44, 54, 55, 56, 57, 64, 66, 69, 71, 72, 73, 75, 76, 77, 78, 79, 80, 83, 84, 85, 87, 90, 91, 92, 93, 94, 95, 97, 99, **28400**, 02, 04, 06, 08, 15, 16, 18, 19, 20, 21, 22, 23, 24, 26, 27, 29, 30, 32, 35, 36, 37, 39, 42, 43, 99, **28506**, 08, 10, 13, 15, 16, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 47, 49, 51, 53, 55, 56, 57, 58, 62, 63, 64, 65, 69, 70, 73, 74, 76, 80, **28603**, 04, 05, 12, 13, 17, 20, 23, 31, 32, 34, 35, 36, 37, 55, 57, 60, 63, 64, 65, 66, 67, 69, 72, 91, 94, 95, 97, 99, **28702**, 03, 07, 10, 12, 14, 15, 16, 18, 19, 23, 28, 33, 40, 43, 45, 49, 55, 57, 58, 59, 63, 66, 70, 71, 72, 76, 79, 80, 82, 85, 89, 91, 92, 95, 98, **28803**, 04, 08, 13, 15, 22, 24, 28, 30, 32, 33, 35, 37, 38, 42, 43, 44, 47, 48, 49, 50, 51, 53, 55, 57, 59, 60, 61, 69, 72, 73, 74, 76, 78, 79, 80, 81, 82, 84, 89, 92, 93, 97, 98, 99, **28900**, 01, 02, 03, 08, 16, 18, 19, 24, 25, 29, 31, 32, 33, 37, 40, 44, 46, 49, 51, 52, 53, 54, 62, 63, 64, 66, 67, 68, 69, 73, 77, 80, 81, 82, 91, 94, 95, 96, 97, 98, 99, **29002**, 08, 09, 92, 95, 97, 98, 99, **29103**, 06, 08, 11, 13, 14, 19, 25, 28, 33, 34, 35, 38, 39, 40, 42, 43, 45, 70, 72, 73, 77, 78, 80, 81, 87, 88, 89, 90, 91, 95, 97, **29200**, 17, 18, 25, 26, 31, 37, 39, 41, 43, 44, 48, 49, 50, 51, 55, 62, 63, 64, 65, 67, 68, 69, 72, 73, 77, 78, 80, 81, 83, 84, 85, 89, 90, 91, 93, 95, **29317**, 18, 19, 25, 31, 33, 34, 35, 37, 39, 40, 42, 44, 45, 49, 52, 54, 55, 60, 65, 66, 70, 71, 73, 74, 76, 77, 79, 80, 81, 82, 83, 84, 89, 90, 91, **29400**, 01, 03, 04, 05, 06, 07, 08, 09, 10, 11, 13, 16, 19, 21, 22, 23, 27, 28, 29, 30, 31, 32, 36, 38, 39, 40, 42, 43, 45, 46, 47, 51, 52, 53, 56, 57, 59, 60, 62, 63, 64, 65, 67, 68, 69, 70, 72, 73, 74, 75, 76, 77, 78, 80, 81, 82, 83, 87, 88, 90, **29544**, 46, 47, 49, 55, 57, 59, 63, 64, 65, 71, 72, 74, 75 ENDS.

RESULT CANCELLED : RollNo/s - 16335, 16901 ENDS.

NOTIFICATION ICSI/CS/03/2010

MERIT-CUM-MEANS ASSISTANCE SCHEME, 1983

In pursuance of para 13 of the "Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983", as amended upto 18th August, 2009, applications are invited to reach the Institute in the prescribed form on or before 25th May, 2010 for award of 25 numbers of financial assistance each for pursuing Executive Programme and Final Course/ Professional Programme of the "company secretaryship" from students who fulfil the eligibility criteria laid down under the said scheme.

According to the scheme, a candidate applying for assistance should have passed Foundation Programme or Both Groups/Modules of the Intermediate/Executive Programme examination without exemption in any paper, at one sitting, in the first attempt in December, 2009 examination. The income of such an applicant, if employed or is having an independent source of income, should not be more than Rs.1,50,000/- per annum and if he/she is dependent on his/her parents/guardian/spouse whether partially or wholly, the combined gross income from all sources should not be more than Rs.2,50,000/- per annum.

Prescribed application form together with a copy of the Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983 can be downloaded from the Institute's Website link: <http://www.icsi.edu/Student/MeritScholarship/tabid/1768/Default.aspx> or obtained by post from the Institute free of cost by sending a self-addressed envelope of 23 cms. x 11 cms. size duly affixed with postage stamp worth Rs.10/-. Applications not made on the prescribed forms and/or without supporting documents, incomplete applications, applications not fulfilling the eligibility criteria laid down under the scheme or applications not reaching the Institute on or before 25th May, 2010 are liable to be rejected.

BY ORDER OF THE COUNCIL

File No.207:Exams: 2010
New Delhi - 110 003
Dated, the 2nd March, 2010

(CS N. K. JAIN)
Secretary & CEO

STUDENT SERVICES

ICSI/CS/01/ 2010

In pursuance of para 11 of the "Merit Scholarship (Company Secretaryship Course) Scheme 1983", the following students have been awarded 'Merit Scholarships' for the Executive Programme and Final Course/Professional Programme examinations on the basis of their meritorious performance in the Foundation Course/Foundation Programme and Intermediate/Executive Programme Examinations of 'company secretaryship' held in June, 2009:

FOR EXECUTIVE PROGRAMME

Sl. No.	Name of the student	Registration No.
1.	KALA KRISHNAN	420663110/08/2009
2.	RACHIT MEHROTRA	120340580/08/2009
3.	POOJA JAIN	220739780/08/2009
4.	PRIYANJALI AGARWAL	220759175/08/2009
5.	MEGHA JAIN	220757660/08/2009
6.	NIRAJ JINDAL	120352980/08/2009
7.	ATIKA GUPTA	220746868/08/2009
8.	VIVEK AGARWAL	120344386/08/2009
9.	KRITI JAIN	220762281/08/2009
10.	ANUJ MUNDRA	220737221/08/2009
11.	ARJUN AGGARWAL	220732443/08/2009
12.	DIPESH AGARWAL	120334442/08/2009
13.	ABHILASHA AGARWAL	220747546/08/2009
14.	RITIKA KHARBANDA	220737214/08/2009
15.	NIKITA JAIN	120354740/08/2009
16.	NEHA BAID	220736031/08/2009
17.	NALIN	420693018/08/2009
18.	SIDDHARTH KHUNTETA	220747487/08/2009
19.	MOLLY MONDAN	220741216/08/2009
20.	PALAK JAIN	220774549/08/2009
21.	GUNJAN JAIN	220775072/08/2009
22.	RAHUL KUMAR AGARWALLA	320521255/08/2009
23.	URMI CHHAPARIYA	220742940/08/2009
24.	SAJITA CHANDRASEKHARAN NAIR	420684231/08/2009
25.	NIKITA SHARMA	220754301/08/2009
26.	DIVYA LIGORY MASCARENHAS	420676023/08/2009
27.	DHANANJAY PRATAP SINGH	420666179/08/2009
28.	MAYURA JAYANT PAI BHALE	420699891/11/2009

FOR FINAL COURSE/PROFESSIONAL PROGRAMME

Sl. No.	Name of the student	Registration No.
1.	SUDESH AGRAWAL	120296327/08/2008
2.	JITENDRA NILBA DORLE	420567932/08/2008
3.	SAPNA U R	320423558/02/2008
4.	KIRTI KUMAR MAHESHWARI	220507612/09/2006
5.	ARUNA NATARAJAN	420552866/08/2008
6.	SANKEY KANODIA	120288918/08/2008
7.	BHAWANA SHARMA	220621370/08/2008
8.	KAVITHA RAO D B	320451505/08/2008
9.	NUTAN AGRAWAL	320451488/05/2008
10.	NITIN SINGHANIA	120292499/08/2008
11.	GARIMA GAJENDRA JAIN	220595448/03/2008
12.	ARUN SUSHILKUMAR BHAKKAD	420577547/08/2008
13.	PRACHI NANDAN DATAR	420545832/07/2008
14.	PUNIT KUMAR KEDIA	120288248/08/2008
15.	VIKAS JAIN	220629577/08/2008
16.	VARUN JAYESH NAGDA	420557903/08/2008
17.	VANDANA RAJPRIYA	220640374/08/2008
18.	NIPUN AGRAWAL	420556513/08/2008

19.	NIDHI NAREDI	420571546/08/2008
20.	KEDAR ANAND JUNNARKAR	420545848/07/2008
21.	PRATIK UPENDRA SHIRSIKAR	420536109/05/2008
22.	HARDIK JAGDISH THAKKAR	420578575/08/2008
23.	RAHUL GABA	220617443/08/2008
24.	KAPIL BANSAL	220612390/08/2008
25.	VISHNA RAM JAKHAR	220615514/08/2008
26.	S KRITHIKA	320440241/08/2008
27.	REKHA LAKHOTIYA	320447120/08/2008

BY ORDER OF THE COUNCIL

File No.205:Exams:J/2009

Dated the 27th January, 2010

New Delhi - 110 003

(N K JAIN)

(SECRETARY & CEO)

NOTIFICATION ICSI/CS/02/2010

In accordance with the "Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983", as in force, the following students have been selected for award of "Merit-cum-Means Assistance" for Executive Programme and Final/Professional Programme Courses on the basis of results of Foundation Course/Foundation Programme and Intermediate/Executive Programme Examinations, June, 2009 and fulfilling the eligibility criteria:

Sl. No.	Name of the student	Registration No.
FOR EXECUTIVE PROGRAMME		
1.	GEMAWAT ABHISHEK KOMAL CHANDRA	420654891/08/2009
2.	MS. DEEPNA DHINGRA	220771931/08/2009
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4.	MS. RUCHI AGARWAL	220779405/08/2009
5.	MS. VEENASHREE K	320512851/08/2009
6.	ANU SAKSHAM CHANDRA	220759591/08/2009
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8.	MS. NIKITA GARG	220804867/11/2009
9.	ABHINAY NANDKISHOR SHASTRI	420659495/08/2009
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11.	SHUBHAM SRIVASTAVA	220754463/08/2009
12.	MS. SANA AMBREEN	220783327/08/2009
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2.	MS. MANALI SHIRISHBHAI SHAH	420543562/06/2008
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15.	MS. KAVITA KANTILAL ALSHI	420547709/06/2008
16.	GOURAV KUMAR	220620831/08/2008
17.	MS. ROHINI KUMARI	220623306/08/2008

BY ORDER OF THE COUNCIL

File No.207:Exams:J-2009

New Delhi 110 003

Dated the 12th February, 2010

(N K JAIN)

SECRETARY & CEO

ANNOUNCEMENTS

ANNOUNCEMENTS

NORTHERN INDIA REGIONAL COUNCIL

ICSI MOTHER TERESA INSTITUTE OF MANAGEMENT & VOCATIONAL STUDIES ORAL TUITION CENTER

Foundation Programme Oral Coaching Classes for December 2010 Examinations

With effect from 17.5.2010 Oral Coaching Classes for Foundation Programme for December 2010 session of examinations are likely to commence at ICSI- MTIMVS Oral Tuition Centre, Preet Vihar, Delhi-110092. Fees: Rs.4,000/- Timings : 4-00 to 5.30 P.M. (Monday to Saturday). Registration open on all working days between 9:00 A.M. and 5:00 P.M. Admission on First - Come - First - Served basis. For further details, contact: J.K. Chawla, Mother Teresa Institute of Management & Vocational Studies, C- Block, Preet Vihar, Delhi-110092. Phones: 22057200, 42420552, 42420553. Fax : 22509200 E-mail: mtim@vsnl.net

SOUTHERN INDIA REGIONAL COUNCIL

HYDERABAD CHAPTER

Oral Coaching Classes through Interactive Learning for December 2010 Examinations

W.e.f. 14.4.2010, the Chapter proposes to conduct Oral Coaching Classes through Interactive Learning for Foundation Programme between 6.30 and 8.30 P.M. at Sujatha Degree College for Women, Chapel Road, Abids, Hyderabad. Fees: Rs. 3,000/-. There will be 96 lectures each of 2 hrs duration. Those interested are advised to deposit the fee at the ICSI-Hyderabad Chapter by 12.4.2010. The Students who undergo Oral Coaching, pass the Eligibility Tests and get the Coaching Completion Certificates, need not to submit the response sheets under postal tuition scheme. For further details, contact The-ICSI Hyderabad Chapter. Contact No(s) 040-23399541 & 040-23396494, Fax: 040-23325458 e-mail: hyderabad@icsi.edu

WESTERN INDIA REGIONAL COUNCIL

THANE CHAPTER

Foundation Programme Oral Coaching Classes for December 2010 Examinations

With effect from 12.4.2010 the Chapter proposes to commence Foundation Programme Oral Coaching Classes for December 2010 examinations between 06.30 and 08.30 P.M. For further details contact the Chapter Office at 101, Mankame Building, 1st Floor, Opp. Saraswati Book Depot, Chendani Koliwada, Thane (W) – 400601. Phone: 2544 4478-79.

E-mail: icsi_thanechapter@yahoo.co.in

ATTENTION STUDENTS

APPEARING IN CS JUNE, 2010 EXAMS ! BAN ON CARRYING MOBILE PHONES INSIDE THE EXAMINATION CENTRE

According to announcements made in the 'Student Company Secretary' and 'CS Foundation Course' bulletins from time to time, and also instructions printed in the Admission Certificates (Roll Numbers) issued to candidates enrolled for appearing in Company Secretaries June, 2010 examinations, candidates are banned from carrying mobile phones, pagers, communication devices, books, printed or hand written materials, any costly items, etc., inside the Examination Centre premises.

Candidates are, therefore, warned and advised, in their own interest, not to carry any such banned items, i.e., mobile phones, pagers, communication devices, books, printed or hand written materials, costly items, etc., to the Examination Centre premises. The Institute or Examination Centre authorities shall not in any way be responsible for arranging safe keeping and/or loss/damage of such items nor entertain any correspondence in this regard.

Any candidate found in possession of such banned items inside the Examination Centre will be deemed to have willfully infringed the "Instructions to Examinees", and it may entail stern disciplinary action including cancellation of examination under the provisions of the Company Secretaries Regulations, 1982. as in force.



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Directorate of Academics & Professional Development

The Institute of Company Secretaries of India

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Phone : 011-41504444, 45341000 Fax : 91-11-24626727

Email : info@icsi.edu; drs2@icsi.edu; Website : www.icsi.edu

HELP DESK OF THE ICSI

To facilitate the smooth communication of students with institute, contact details of various sections of Directorate of Students Services are given below :

Sl. No.	Nature of Query	Telephone Numbers	E-Mail ids
1.	Registration Status of Foundation Program / Executive Program, Issue of study materials	(0120) 4522061-63	ms.bhagawan@icsi.edu (for Foundation Programme) anju.gupta@icsi.edu (for Executive Programme)
2.	De-novo / Extension / Final Enrollment	(0120) 4522072-73	archana.goel@icsi.edu
3.	Paperwise Exemption / Switchover to New Syllabus	(0120) 4522084	bs.chopra@icsi.edu
4.	Non-receipt of Registration Letter / Identity Cards / Course Bulletin / Students Company Secretary Bulletin / CS Foundation E-Mail Id Registration	(0120) 4522071	vk.ratra@icsi.edu
5.	Coaching Completion Certificates / Suggested Answers and Response Sheet Status, Compulsory Computer Training	(0120) 4522075	durga.shankar@icsi.edu
6.	Public Private Partnership Scheme	(0120) 4522076	vinod.jetly@icsi.edu
7.	Coaching / suggested answers / oral tuition / examiners (DPTS)	(0120) 4522074	sp.singh@icsi.edu
8.	Issue of Admission Certificates for Examinations	(0120) 4522085 (0120) 4522087	rahul.adhikari@icsi.edu
9.	Duplicate pass certificate of Intermediate / Executive Program	(0120) 4522081	siyaram@icsi.edu
10.	Duplicate pass certificate of Final / Professional	(0120) 4522082	rajesh.sharma@icsi.edu
11.	Duplicate pass certificate of Foundation	(0120) 4522086	viveka.nand@icsi.edu
12.	Transcript / Verification of Qualifications (only for students)	(0120) 4522082	siyaram@icsi.edu (For Intermediate / Executive Programme) rajesh.sharma@icsi.edu (For Final / Professional Programme)

In case of any difficulty, students may contact Shri Sohan Lal, Director (Student Services) at 0120-4522014

or write to

**Director (Student Services)
The Institute of Company Secretaries of India
C-37, Sector-62, NOIDA – 201 309**

FOR PROMPT REPLY

Students are requested to quote their Registration Number in all correspondence for prompt reply.

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