



38TH NATIONAL CONVENTION OF COMPANY SECRETARIES

Theme : India Inc. and Inclusive Growth

Principal Sponsor



Dates

September 2-3-4, 2010

Venue

*Swissotel Kolkata,
City Centre, New Town, Rajarhat, Kolkata*

India, one of the fastest growing economies of the world has witnessed spectacular growth. The reform process initiated in early 1990s leading India towards a more competitive economy, within and outside, continued allowing it to make its foot prints on global horizon as emerging economic super power. These achievements have also created new challenges particularly in terms of widening gap between the well off and less well off.

The goal of development is to improve human well being in a sustainable manner which also includes expansion of capabilities. In assessing, the development process needs more consistent attention on the inclusiveness of economic growth with emphasis not only on distribution of gains but also on security, vulnerability, empowerment and the sense of full participation in the progress.

It is important that all sections of the society benefit from India's growth. Dr. Manmohan Singh, Hon'ble Prime Minister of India urged Indian Industry in 2008 to make growth processes both efficient and inclusive. There is an increasing feeling in India Inc. also that the inclusive globalisation is in its interest. India Inc. also recognizes that inclusive growth is a crucial factor for the stability of country. Hence, the inclusive growth is not only a responsibility that India Inc. must commit itself to, but an imperative need that it cannot ignore.

Who will drive the India Inc. towards the growth which is effective, inclusive and broad-based? The Company Secretaries being more closely associated with the decision making process in the companies should now assume the role of a leader – a driving force behind formulating business strategies towards inclusive growth. It is in this backdrop that the Institute has decided to organize its 38th National Convention of Company Secretaries on the theme **India Inc. and Inclusive Growth** on September 2-4, 2010 at Swissotel, City Centre, New Town, Rajarhat, Kolkata. The theme will be deliberated in following four technical sessions :

- I. CSR - A Win-Win Business Model
- II. Emerging Contributors
- III. Governance : An Essential Tool
- IV. Innovative Financing Resources

Technical Session I – CSR - A Win-Win Business Model

India is world's fourth largest economy in terms of real GDP (Purchasing Power Parity) and the tenth largest economy in terms of nominal GDP. Over the decade, it has emerged as a leading player on the international horizon. The success story of India Inc. has redefined the international business environment, with major Indian companies going global on a scale never witnessed before.

The emerging paradigm of rapid economic growth, challenges not only very foundation of the way businesses are conducted but also the traditional business management philosophy. Today, the world requires innovative companies to address serious global challenges faced by humanity, including high resources consumption, pollution, climate change, population growth, demographic and geo-political changes, and India Inc. has an important role to play in the global quest for sustainable development.

The businesses being an integral part of society have a critical and active role to play in the sustenance and improvement of healthy eco systems, fostering social inclusiveness and equity and upholding the essentials of ethical practices. It calls for a constructive public – private partnership for socially responsible growth to have larger space in the future business strategies of India Inc.

The companies with broad-based CSR policy have the image of socially responsible citizens and achieve long term sustainable growth. The corporate sector in India should look at CSR as business model, formulate policies to guide its strategic planning and provide a road map for inclusive growth. It should be an integral part of overall business policy and aligned with its



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business goals, as enshrined in Corporate Social Responsibility Voluntary Guidelines issued by Ministry of Corporate Affairs. In the light of above, this technical session has been devised to deliberate upon the corporate social responsibility as win-win business model, responsibility of the board and the role of Company Secretaries.

Technical Session II - Emerging Contributors

Inclusive Growth is an act of commitment and it is high on the agenda of the Government. The Government has taken a number of initiatives including a call for the corporate sector to formulate policies and strategies that ensures growth that is broad based and inclusive. There are two important emerging contributors to inclusive growth, viz. Micro, Small and Medium Enterprises (MSMEs) and Micro Financing.

MSMEs contribute 45% of the manufactured output, 40% of exports and provide employment to about 60 million persons. It shows that the MSME plays a catalytic role in development process as they constitute a substantial part of the manufacturing, trading and services sector of Indian economy. The development of SME sector is on the priority of Government Agenda and in this direction a high level task force constituted by the Prime Minister considered a number of issues affecting the growth of this sector and drew up the agenda for action. The government is also considering corporate governance norms for SME sector and SME exchange to enable this sector to raise capital from the market. As there are 26 million SMEs in India this sector offers tremendous potential for the services of Company Secretaries.

Micro financing has a major role to play in inclusive growth, which represents breakthrough in the philosophy and the practices of economic empowerment of the weakest link in the growth process. Microfinance in India covers several million borrowing clients and is among the fastest growing globally. The microfinance in India can be classified in two broad categories, i.e. Self Help Groups (SHGs) & Micro Finance Institutions (MFI). Reserve Bank of India plays an important role in empowering marginal man, by offering access to financial facilities through micro finance. Over a period of time microfinancing has undergone major transformation and has witnessed innovative products and services. Simultaneously, several issues have emerged in the area of microfinancing. It is in this backdrop this technical session has been devised to deliberate upon MSMEs and Microfinance as emerging contributors to inclusive growth.

Technical Session III - Governance : An Essential Tool

The importance of corporate governance lies in its contribution both to the business prosperity and accountability. As it adds to economic growth, there is need for strong governance standards which ensure that stakeholders with relevant interest in the company's business are fully taken into account as they have a fundamental role to play in evolving and shaping the overall business environment and governance structure in an economy.

In addition, good corporate governance significantly contributes to the prevention of malpractices and fraud. In order to be effectively and ethically governed, the businesses need not only follow good internal governance, but must also operate within the institutional environment.

Who else, other than the Company Secretaries – the governance professionals, can best guide the boards in ensuring that the companies follow the values of fairness, transparency, accountability and responsibility to both shareholders and other stakeholders. It is in this backdrop that this technical session would deliberate upon Enterprise Risk Management, Secretarial Audit and Sustainability.

Technical Session IV – Innovative Financing Resources

Emerging economies like India are now key drivers of global growth. This growing importance of the emerging markets driven by rapid globalization of capital markets and cross-border capital flows, has created investment opportunities and attracted pools of wealth. Investors around the world are parking their funds in other jurisdictions to take advantage of new opportunities for raising their risk adjusted return on funds.

It has led to new innovations in financing resources. A stream of new financing resources for businesses such as private equity, angel fund, venture capital etc. become popular and successful because they fulfill business and economic purposes. Infact, the innovative financing resources help in moving funds across time and space, pooling of funds, managing or reallocating risk and enhancing liquidity. It is in this backdrop this technical session has been devised to deliberate upon financing resources through PE, angel funds, venture capital, etc. including new areas of financing businesses.

In addition there would be special sessions to deliberate upon new and emerging areas of interest to Company Secretaries such as Companies Bill, Goods and Services Tax, Direct Tax Code, Mutual Funds and Insurance. Besides there would be a special session on Redefining Professional Excellence in the context of changing paradigm and expectations from stakeholders.



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TENTATIVE BUSINESS PROGRAMME

Day 1 – Thursday, September 2, 2010	
08.30 AM	Registration of Delegates
09.30 AM	Tea
10.30 AM – 1.00 PM	Opening Plenary
1.00 PM – 2.00 PM	Lunch
2.00 PM – 4.00 PM	First Technical Session CSR - A Win-Win Business Model <ul style="list-style-type: none"> ■ CSR Leading to Growth ■ Role of Board and Company Secretary
4.00 PM – 4.30 PM	Tea
4.30 PM – 6.30 PM	Second Technical Session Emerging Contributors <ul style="list-style-type: none"> ■ Micro, Small and Medium Enterprises ■ Micro Financing
7.30 PM onwards	Cultural Evening and Dinner
Day 2 – Friday, September 3, 2010	
10.00 AM to 12.00 Noon	Third Technical Session Governance : An Essential Tool <ul style="list-style-type: none"> ■ Enterprise Risk Management ■ Secretarial Audit ■ Sustainability
12.00 Noon – 12.30 PM	Tea
12.30 PM to 1.30 PM	Special Session – I
1.30 PM to 2.30 PM	Lunch
2.30 PM to 3.30 PM	Special Session – II
3.30 PM to 4.00 PM	Tea
4.00 PM to 5.30 PM	Interactive Session (For Members of The ICSI only)
7.30 PM onwards	Cultural Evening and Dinner
Day 3 – Saturday, September 4, 2010	
9.30 AM to 11.00 AM	Fourth Technical Session Innovative Financing Resources <ul style="list-style-type: none"> ■ Financing through PE, Angel Funds, Venture Capital ■ Financing Business – New Areas
11.00 AM to 11.30 AM	Tea
11.30 AM to 12.30 PM	Special Session – III
12.30 PM to 2.00 PM	Closing Plenary
2.00 PM onwards	Lunch



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REGISTRATION INFORMATION

Participants

Corporate Directors, Company Secretaries and other Senior Management Executives in the Corporate and Financial Services Sector, Practising Professionals in Secretarial, Financial, Legal and Management Disciplines, Researchers and Academicians would benefit from participation in the Convention.

Faculty

Eminent persons from the Government and industry, including professionals, management experts, academicians will address the participants and there would be brainstorming sessions and interactions.

Papers for Discussion

Members who wish to contribute papers for publication in the souvenir or for circulation at the Convention are requested to send the same preferably in a CD or through email [devender.kapoor@icsi.edu] with one hard copy to the Institute before August 5, 2010. The paper should not normally exceed 15 typed pages. The Articles Screening Committee will consider the articles so received and the decision of the Institute based on the recommendations of the Screening Committee will be final in all respects. An honorarium of Rs. 2,500 will be paid by the Institute for each paper selected for publication in the souvenir or circulation at the Convention.

DELEGATE FEE AND REGISTRATION PROCEDURE

		Payment by Cash, Credit Card (HQ/ RC), Demand Draft or Pay Order
1.	Members	5000
2.	Non-Members	5500
3.	Company Secretary in Practice	4500
4.	Senior Members (60 years & above)	4500
5.	Members admitted after 31.12.2007	4500
6.	Students	4000
7.	Foreign	US\$100
8.	Spouse	4000
9.	Licentiatees	4500

The entire fee is payable in advance and is not refundable once the nomination is received. The registration form duly completed along with a crossed demand draft drawn in favour of **The Institute of Company Secretaries of India** payable at **New Delhi** may please be sent to **The Institute of Company Secretaries of India, C-37, Sector-62, Institutional Area, Noida – 201 309** by **23rd August, 2010** in case hotel accommodation is not required.

A. Special Arrangements made by the Institute

The Institute has made special arrangements for accommodation of delegates at Swissotel, Kolkata. Swissotel Kolkata, is a contemporary deluxe hotel located in New Town, Rajarhat one of Kolkata's fastest-growing new areas. Offering unparalleled convenience, it is just 3 kilometres away from Netaji Subhas Chandra Bose International Airport. Sitting on the banks of River Hooghly, Kolkata with its eclectic mix of colonial architecture and contemporary urban development is the main commercial and financial hub of Eastern India.

Details of the Hotel	Tariff/ Package from 01.09.2010 (Check in 14:00 Hours) to 04.09.2010 (Checkout 12:00 Hours) (3 Nights)	Other Benefits
Swissotel Kolkata City Center New Town Action Area 2 D.Plot No. 11/5, New Town Rajarhat, Kolkata Tel. : +91 33 6626 6666 Fax : +91 33 6626 2626	(i) Rs.8100 per delegate on Twin Sharing Basis (Two Delegates in one room) (ii) Rs.15600 per delegate on Single Occupancy Basis (iii) Rs.16200 on Double Occupancy Basis (With Spouse/Accompanying)	– Complimentary Breakfast on 2 nd , 3 rd and 4 th September, 2010 – Complimentary Usage of Health Club, Swimming Pool – Two bottles of mineral water per day in every room – Tea/ Coffee Maker in the rooms.



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Website : www.swissotel.com/kolkata	Guest)	<ul style="list-style-type: none">- Fruit Basket/ Cookies on all days- Daily Newspaper- Iron & Ironing Board on request.- 15% Discount on Laundry Services, Telephone, Internet, Room Services.- Food and Stay will be complimentary for Children upto 5 years- For Children above 5 years not requiring Extra Bed will be charged Rs. 200 AI per day for breakfast.- Rs.1000 AI per day will be charged for Extra Bed including Buffet Breakfast
Distances from : Railway Station : 30 Km. Airport : 3 Km.	Total Number of Rooms Available : 100 Nos.	

IMPORTANT

1. The package has been finalized for three nights from 1st September, 2010 afternoon instead of 2nd September, 2010, keeping in view the fact that the delegate registration begins at 8:30 AM on 2nd September, 2010 and check-in is not ordinarily allowed before 2:00 PM in Swissotel, Kolkata.
2. It may be noted that hotel accommodation request would be considered on First Come First Served Basis and subject to availability.
3. Request for bookings received over Telephone, Fax, E-mail, SMS etc. would be processed only after receipt of the requisite payment in the Institute.
4. Delegates have to pay for their other expenses including Breakfast, Lunch and Dinner on 01.09.2010 and overstay (subject to availability of rooms) to the Hotel directly at the time of checking out.
5. For Late Checkouts upto 6.00 PM, additional half day charges will be applicable. Further, for late checkouts after 6.00 PM, full day tariff will be applicable.
6. Refund of Hotel Accommodation Charges once paid by the delegate and booked by the Institute would depend purely on the policy of the Hotel. The Institute will not be responsible in any way for the refund of advance payment made by the delegates.

B. Other Hotels in Kolkata

A list of some other Hotels is also published alongwith their tariff and other details for convenience of the delegates. Interested delegates who desire hotel accommodation may directly book the accommodation at a hotel of their preference. The tariff of other hotels has been obtained through various sources and no formal agreement has been entered into with these hotels. There may be variation in the tariff and other benefits offered by the hotels. The delegates, if so desired, may negotiate with the hotels directly for better rates.

Programme Credit Hours

Members of the Institute will be entitled to 10 (Ten) Programme Credit Hours.

Students attending National Convention would be deemed to have complied with the requirement of attending 25 (Twenty Five) hours of Academic Development Programme/Professional Development Programme.

Background Papers

A soft copy of the Backgrounder and Pilot Papers will be sent in advance to delegates whose nominations are received on or before August 16, 2010.

For Accompanying Spouse

Accompanying spouse registered for the Convention will be eligible to participate in lunch, dinner, cultural evening and other attractions of the Convention.

Venue of the Convention

Swissotel Kolkata, City Center, New Town, Action Area 2, D.Plot No. 11/5, New Town, Rajarhat, Kolkata

Tel. : +91 33 6626 6666, Fax : +91 33 6626 2626

Website : www.swissotel.com/kolkata



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38TH NATIONAL CONVENTION OF COMPANY SECRETARIES DELEGATE REGISTRATION FORM

The Secretary & Chief Executive Officer
The Institute of Company Secretaries of India,
C-37, Sector 62, Institutional Area, Noida - 201309

FOR OFFICE USE	
Date of Receipt	
Delegate Registration No.	

Dear Sir,

Please register Mr./Ms. as a delegate for attending the 38th National Convention of Company Secretaries to be held on September 2-4, 2010 at Swissotel Kolkata. The particulars of the delegate are as under:

1.	Name of the Delegate							
2.	Designation							
3.	Name and Address of the Organisation (Professional Address)				Address of the Delegate (for Convention Correspondence)			
4.	E-Mail				Mobile No.			
5.	Telephone Number (incl. STD Code)				Fax Number			
6.	Age		Years		Non-Veg		Veg.	
7.	(a) ACS/FCS No.		(b) CP No.		(c) Licentiate ICSI No.		(d) Student Regn. No.	
	(e) ACA/FCA/AICWA/FICWA No.		(f) Date of Admission #		# For ICSI Members admitted after 31.12.2007			
8.	Name of Accompanying Spouse				Non.Veg.			
					Veg.			
9.	Details of Payment						Rs.	
(i)	Delegate Fee (Member of ICSI, ICAI or ICWAI/Non-Member/Student/Licentiate/CP Holder/ Member above 60 Years/Member of ICSI admitted after 31.12.2007/Foreign Delegate)							
(ii)	Accompanying Spouse Fee							
(iii)	If Hotel Accommodation is required, please fill up the details. Amount for Hotel Booking at Swissotel, Kolkata from 01.09.2010 (Checkin 14:00 Hours) to 04.09.2010 (Checkout 12:00 Hours) (Tick whichever is applicable) <input type="checkbox"/> Single Occupancy Basis (Rs.15600) <input type="checkbox"/> Double Occupancy Basis (Rs.16200) <input type="checkbox"/> Twin Sharing Basis (Rs.8100) Total Amount							
10.	Mode of Payment (Strike off whichever is not applicable)						Rs.	
	<input type="checkbox"/> Cash Paid at EIRO, Kolkata, Receipt No. dated							
	<input type="checkbox"/> By Cash/Credit Card at Headquarters/Regional Office, Receipt No. dated							
	<input type="checkbox"/> A Bank Draft/At par Cheque bearing No. dated favouring "The Institute of Company Secretaries of India" payable at New Delhi/Kolkata is enclosed							

Yours faithfully,

(Signature of the Sponsoring
Authority/Delegate)



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SPONSORSHIP / ADVERTISEMENT TARIFF

		RUPEES
1.	Principal Sponsor – booked and finalized	15,00,000 or more
2.	Co-Sponsor	10,00,000
	<ul style="list-style-type: none">■ One special full page advertisement in the Souvenir■ Delegate fee (non-residential) exemption for 10 delegates■ Display at Convention Backdrop■ Special acknowledgement	
3.	Sponsorship for Dinner	9,00,000
	<ul style="list-style-type: none">■ One special full page advertisement in the Souvenir■ Delegate fee (non-residential) exemption for 9 Delegates■ Display at Convention and Dinner site■ Special acknowledgement	
4.	Sponsorship for Lunch	9,00,000
	<ul style="list-style-type: none">■ One special full page advertisement in the Souvenir■ Delegate fee (non-residential) exemption for 9 Delegates■ Display at Convention and Lunch site■ Special acknowledgement	
5.	Sponsorship for Bags	7,50,000
	<ul style="list-style-type: none">■ One special full page advertisement in the Souvenir■ Delegate fee (non-residential) exemption for 8 delegates■ Display at the Convention Backdrop and Bags■ Acknowledging Support	
6.	Sponsorship for High Tea	3,00,000
	<ul style="list-style-type: none">■ One special full page advertisement in the Souvenir■ Delegate fee (non-residential) exemption for 3 delegates■ Display at the Site of High Tea■ Acknowledging Support	
7.	Platinum Sponsor	2,50,000
	<ul style="list-style-type: none">■ One special full page advertisement in the Souvenir■ Delegate fee (non-residential) exemption for 3 Delegates■ Display at Convention Site	



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	<ul style="list-style-type: none"> ■ Acknowledging Support 	
	8. Golden Sponsor	1,50,000
	<ul style="list-style-type: none"> ■ One special full page advertisement in the Souvenir ■ Delegate fee (non-residential) exemption for 2 Delegates ■ Display at Convention Site ■ Acknowledging Support 	
	9. Silver Sponsor	1,00,000
	<ul style="list-style-type: none"> ■ One special full page advertisement in the Souvenir ■ Delegate fee (non-residential) exemption for 1 Delegate ■ Display at Convention Site ■ Acknowledging Support 	
	10. ADVERTISEMENTS IN SOUVENIR	
	<ul style="list-style-type: none"> ■ Back Cover 	1,00,000*
	<ul style="list-style-type: none"> ■ Third Cover 	75,000*
	<ul style="list-style-type: none"> ■ Second Cover 	75,000*
	<ul style="list-style-type: none"> ■ Special Full Page (colour printing) 	50,000
	<ul style="list-style-type: none"> ■ Full Page 	25,000
	<ul style="list-style-type: none"> ■ Half Page 	15,000
	11. Banner	
	<ul style="list-style-type: none"> ■ 8' x 3' 	30,000
	<ul style="list-style-type: none"> ■ 6' x 3' 	20000
	12. Stall – (size may vary depending upon space)	
	<ul style="list-style-type: none"> ■ 6' x 6' 	30,000
	13. Distribution of Publicity Material, literature, Pen/Pad etc.	50,000
	14. Pen/Pad Sponsorship	75,000
	15. MISCELLANEOUS	
	1. For any member who procures advertisements above Rs. 1,00,000 Delegate fee (non-residential) exemption for 2 Delegates	
	2. For any member who procures advertisements above Rs. 50,000 Delegate fee(non-residential) exemption for 1 Delegate	
	3. 10% Incentive to the Chapter for procuring any of above sponsorships / advertisements	
	(*) Display of One Banner	



SPONSORSHIP/ADVERTISEMENT FORM

The Secretary & Chief Executive Officer
The Institute of Company Secretaries of India
ICSI House, 22, Institutional Area,
Lodi Road, New Delhi - 110 003

***We are pleased to sponsor the following activities at the
38th National Convention of Company Secretaries***

Dates : September 2-4, 2010

***Venue : Swissotel Kolkata, City Centre New Town,
Rajarhat, Kolkata***

- 1. Principal Sponsor
- 2. Sponsorship for Bags
- 3. Co-Sponsor
- 4. Sponsorship for Dinner
- 5. Sponsorship for Lunch
- 6. Sponsorship for High Tea
- 7. Platinum Sponsor
- 8. Golden Sponsor
- 9. Silver Sponsor
- 10. Advertisements in Souvenir
 - Back Cover Second Cover Third Cover
 - Special Full Page (colour printing)
 - Full Page (B&W) Half Page (B&W) Quarter Page (B&W)
- 11. Advertisements in Backgrounder
 - Back Cover Second Cover Third Cover
- 12. Banner
- 13. Stall
- 14. Distribution of Publicity Material, Literature, Pen/Pad etc.

We are forwarding herewith draft /cheque for Rs. drawn in favour of
"The Institute of Company Secretaries of India" payable at New Delhi.

* The advertisement Matter/Art Work/Bromide/CD is/are enclosed/being sent separately.

Yours sincerely,

(Signature)

Sponsoring Authority

Date :

Name of the Organisation

Address

..... PIN

Tel./Mobile No.E-mail



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HOTEL TARIFFS & DISTANCE FROM VENUE/AIRPORT/RAILWAY STATION

Sl. No.	Name, Address, Tel. No.	Tariff/Rent (Per Room/ Night in Rs.)	Tax	Other Facility Complimentaries	Distance From Hotel (Kms.)		
					Venue	Airport	Rly. Stn.
1.	Astor Hotel 15, Shakespeare Sarani, Kolkata, Tel: 22829950/57/ 59	Single- 5000/- Double- 5500/-	10% tax	Breakfast & Tea	19 KM	22 KM	7 KM
2.	Chrome, 226, A.J.C. Bose Road, Kolkata-700020 Ph: 033 3096 3096, Mob:09830944467	Single Occupancy- Rs. 6000/-; Double Occupancy-6500/-	10% tax	Breakfast & Tea	15KM	18KM	10 KM
3.	FLOATEL (Over the River Ganges) 9/10 Kolkata Jetty (Opposite State Bank of India HQ- Eastern Region), Strand Road, Kolkata -700001 PH:033 22137777	Sun rise Room- Rs 7500(Single/ Double) Sun Set Room-Rs. 8000/- (Single / Double), Suite-Rs. 13000/-	10% Tax		25 KM	28 KM	4KM
4.	Host Hotel International V.I.P. Road, Baguiati, Teghoria, Kolkata, West Bengal 700089; Ph : 033 25706617, 25702608, 25702168	Single Room- Rs. 1560/-; Double Room (Double Occupancy)- Rs 2400/- , Double Room (Single Occupancy)-Rs1920/-	Inclusive of all taxes		2.5KM	2KM	27KM
5.	Hotel Downtown Group V.I.P. Road, Tegharia, Baguiati, VIP Road, Teghoria. Kolkata - 700 059. West Bengal (India) Ph : 033-2570 0341; (Mobile) 09831048881, 09051561379	Single-Rs. 1200/- Double Rs. 1440/-			4 KM	3KM	27KM
6.	Hotel Geetanjali Teghoria, V.I.P. Road, Baguiati, Kolkata, West Bengal 700059; Ph: 033 28742156, 32449495	Double Room (AC)-1470/- Rs. 1680/-			4 KM	3KM	27KM



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Sl. No.	Name, Address, Tel. No.	Tariff/Rent (Per Room/ Night in Rs.)		Tax	Other Facility Complimentaries	Distance From Hotel (Kms.)		
						Venue	Airport	Rly. Stn.
7.	Hotel Heritage VIP Road, Raghunathpur, Kolkata-700059, Ph : 033-25703825 25706925, Mobile: 9830388810	Double Standard-1610/-; Executive AC-1955/-; Family Room-2300/-; Suite 2645/-		Inclusive of all taxes	Breakfast	2.5KM	2KM	28 KM
8.	Hotel Hindusthan International 235/1, AJC Bose Road, Kolkata, Ph : 22802323/ 40018000 40018000 40018080; E-mail: sdatta@hindusthan.com & resvn@hindusthan.com. mobile: 09830091460	Standard Single / Double-Rs.6000/7000 ; Imperial Single / Double-Rs. 7500 / 8500; Imperial Premium Single / Double-Rs.9000 / 10000; Club Suites-Rs. 16000		10% for AC rooms		13KM	16 KM	8 KM
9.	Hotel Rupasi Bangla VIP Rd, (Camp Stop) Tegharia, Kolkata-700059 Ph : 033-25734041/ 4742/28360974 Email: hotel_rupasibangla@yahoo.com	Single(AC)-1575/-; Double(AC)-Rs 2100/-, Rs 3150/-, Rs 4200/-		Inclusive of taxes		2.5 KM	2.5KM	27 KM
10.	Hotel The Sojourn KB23, Sector-III, Salt Lake, Kolkata, Ph : 23351462-7	Double Room(AC)-3950/-, Single Room (AC)-3500-. Deluxe Double -3400/-; Deluxe Single-3100/- Super Deluxe 3200/-		10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	7 KM	10 KM	20 KM
11.	Hotel Victerrace International Kolkata Location 81, Sambhu Nath Pandit Street (Crossing of Elgin Road-Chowringhee), Kolkata Ph : 033 - 24869531/32/33	Delux-Rs.2070/-, Super Deluxe-Rs.3530/-		Inclusive of taxes		21KM	24 KM	7 KM



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Sl. No.	Name, Address, Tel. No.	Tariff/Rent (Per Room/ Night in Rs.)	Tax	Other Facility Complimentaries	Distance From Hotel (Kms.)		
					Venue	Airport	Rly. Stn.
12.	Hyatt Regency Kolkata JA1, Sector-III, Salt Lake, Kolkata, Ph : 23351234.	Base Category- Double Occupancy- 9000/-, Single Occupancy-8250/- (Rates may vary subject to availability of rooms)	10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	12 KM	15 KM	20 KM
13.	ITC Sonar Bangla Sheraton & Towers, 1, Haldane Avenue, Kolkata, Ph : 033- 23454545	Executive Class- 7500/- +taxes per night Single Occupancy & 9000/- +taxes per night for Double Occupancy	10%	Complimentary buffet breakfast Complimentary coffee/ tea making facility in the room.	14KM	17KM	19 KM
14.	Kingstylene Boutique Hotel, 394 Jessore Road, Kolkata	Premium-Rs.2200/-; Deluxe-Rs 2900/-; Suite-4600/-	5%		4KM	1.5 KM	30KM
15.	Middleton Inn 10, Middleton Street, Kolkata, Ph : 033 22650449/ 50/51/52	Std.Single Room 2500/- Double Room-2800/-	5%	Inclusive of Tea & Coffee and Breakfast	19 KM	22KM	6 KM
16.	The Golden Park, 13, Ho Chi Minh Sarani, Kolkata, Tel:22883939	Single Occupancy- Rs.4200; Double Occupancy - Rs. 4400/-	10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	21KM	24 KM	7 KM
17.	Taj Bengal 34B, Belvedere Road, Alipore, Kolkata, Tel: 22233939	Single/Double- Rs. 10000/-	10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	32KM	35 KM	8 KM
18.	The Jagannath VIP Road, Koikhali More 700 052, Kolkata, West Bengal Ph : 033 25732698	Single/ Double- Rs. 1575/- to Rs2200/-	Inclusive of taxes		1.5KM	1.5KM	27KM
19.	The Kenilworth 1&2, Little Russel Street, Kolkata, Ph : 22823939/40	Double Room (AC)-Rs.6500/-, Single Room(AC)- Rs.6000/-	10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	21KM	23KM	7 KM



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Sl. No.	Name, Address, Tel. No.	Tariff/Rent (Per Room/ Night in Rs.)	Other details for Room Registration	Tax	Other Facility Complimentaries	Distance From Hotel (Kms.)		
						Venue	Airport	Rly. Stn.
20.	The Oberoi Grand 15, Jawahar Lal Nehru Road, Kolkata, Ph : 22492323.	Single Occupancy- Rs. 8000/- / Double Occupancy- Rs. 9000/-		Taxes and VAT as applicable	Inclusive of Tea & Coffee and Breakfast	21KM	25KM	5 KM
21.	The Park , 17, Park Street, Kolkata, Ph : 22499000.	1. Single Occupancy Room @ INR 7000 Double Occupancy Room @ INR 8000 2. Luxury Room : Single Occupancy Room @ INR 8000 Double Occupancy Room @ INR 9000 3. Luxury Premium Room : Single Occupancy Room @ INR 9000 Double Occupancy Room @ INR 10000		10% for AC rooms	1. Breakfast complimentary in the package. 2. Breakfast , 24 hrs internet connection in the room, complimentary in the package. 3. Breakfast, 24 hrs internet connection in the room, one way airport transfer complimentary in the package.	21 KM	24 KM	7 KM
22.	The Peerless Inn 12, Jawahar Lal Nehru Road, Kolkata, Ph : 22280301. 44003900/ 22280301	Single Occupancy- 5500/-, Double Occupancy-6000/-		10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	21KM	24KM	5 KM
23.	The Senator 15, Camac Street, Kolkata, Ph : 22893000, 09874251777	Single - 6500/-. Double-7500/-		10% for AC rooms	Inclusive of Tea & Coffee and Breakfast	20KM	23KM	7 KM
24.	The Stadel Salt Lake Stadium, Gate No.3, Near E.M. Bypass, Kolkata, Ph : 23357220	Double Room(AC)- 3500/- Single Room (AC)-3000/-		10% for Double Room and 5% for Single Room	Inclusive of Tea & Coffee and Breakfast	10KM	12 KM	20 KM
25.	Indi Smart Hotel, X-1, 8/3, Block EP, Salt Lake Electronics Complex, Sector-V, Kolkata, Ph : 40101350	Single Occupancy- 3500/-, Double Occupancy-3900/-, Superior Single 4500, Superior Double-4900 Premium-5900, Suite6500		12%	Inclusive of Tea & Coffee and Breakfast; up & down pickup from venue to hotel and vice versa	7 KM	10 KM	21 KM



National Convention

Sl. No.	Name, Address, Tel. No.	Tariff/Rent (Per Room/ Night in Rs.)		Tax	Other Facility Complimentaries	Distance From Hotel (Kms.)		
						Venue	Airport	Rly. Stn.
26.	Hotel Mandal Gachi, VIP Road, Kaikhali, Kolkata Ph: 9674133310	Single Occupancy- Rs. 2500; Double Occupancy- Rs. 2700; Super Delux Single Occupancy- Rs. 3000/-, Super Delux Double Occupancy-Rs. 3200/-; Suite Single Occupancy- Rs.-3500/-, Suite Single Occupancy- Rs.4000/-		Tax up to 3000/- is 5% and above 3000/- is 10%	Inclusive of Tea & Coffee and Breakfast	1.5 KM	1.5KM	30KM

IMPORTANT INSTRUCTIONS

1. Delegates may book their accommodation directly with these hotels and they may not send any amount on account of hotel accommodation to the Institute. They are also requested to settle their bills at the time of Checkout at the hotel itself.
2. Delegates may negotiate with these hotels for better rates.
3. The rates/taxes are indicative and subject to change without notice.
4. Refund of Hotel Accommodation Charges once paid by the delegate to the hotels would depend purely on the policy of the Hotel. The Institute will not be responsible in any way for the refund of advance payment made to these hotels.