

Refund of Oral Coaching Fee:

Before Commencement of Classes:

1. Request for refund of Oral Coaching Fee has to be made before the date of commencement of classes;
2. The Oral Coaching Fee paid will be refunded after deducting the admission fee paid.

After Commencement of Classes:

1. Request for refund of fee will be accepted up to 7 days from the date of commencement of classes;
2. The fee will be refunded after deducting 25% of Oral Tuition Fee paid. However Admission Fee, Reading Room Fee and Programme Fee will not be refunded.

No refund of fee will be entertained after the said period.

Transfer of Oral Coaching Fee:

1. The transfer of fee is allowed only for the immediate next batch of the oral coaching classes and no refund will be entertained for such cases, after opting for transfer. Further, in case they do not attend the opted schedule of oral coaching classes of the immediate next batch, transferred fee shall be forfeited;
2. At the time of transfer for the next batch, such students shall pay a sum of Rs.100/-towards re-admission fee;
3. Transfer of fee will be allowed up to maximum of 7 days from the date of commencement of current batch to the next immediate batch of the Oral Coaching Classes. The Oral Coaching Fee paid will be forfeited, if the request for transfer of Oral Coaching Fee is received after 7 days from the date of commencement of classes.