

PAYMENT OF ANNUAL MEMBERSHIP AND CERTIFICATE OF PRACTICE FEE FOR FY 2020-2021

1st April, 2020

Dear Member,

Don't worry about the lockdown.
Team ICSI is at your service at all times. Reach us at <http://support.icsi.edu>

The annual membership fee and certificate of practice fee for FY 2020-21 has become payable w.e.f. 1st April, 2020. The last date for payment of annual membership fee and certificate of practice fee will be **30th June, 2020**.

The membership and certificate of practice fee payable is as follows:

Particulars	Associate	Associate	Fellow
	(admitted till 31.03.2019)	(admitted on or after 01.04.2019)	
Annual Membership fee*	Rs. 2950	Rs. 1770	Rs. 3540
Certificate of Practice fee*	Rs. 2360	Rs. 1770	Rs. 2360

* Fee inclusive of applicable GST@18%.

A member who is of the age of seventy years or above can claim 75% concession in the payment of Associate/Fellow Annual Membership fee. A member who is physically challenged can claim 50% concession in the payment of Associate/Fellow Membership fee. As per The Company Secretaries (Amendment) Regulations, 2020 effective from 3rd February, 2020, there is no concession for members of the age sixty years or above and below seventy years in payment of annual membership fee.

MODE OF REMITTANCE OF FEE

The fee can be remitted through **ONLINE** mode only using the payment gateway of the Institute's website www.icsi.edu through members login portal. (Only through member login under **Manage Account** → **Annual Membership Fee**). Payment made through any other mode is not acceptable.

Members who do not have PASSWORD (User Name is your ACS / FCS number for eg. A12345 / F12345) can retrieve their password (if their email id & mobile number is registered with the Institute). The members who do not have registered email id & mobile number may make the request on <http://support.icsi.edu> by attaching scanned copy of Photo ID proof.

The following may please be noted/ensured before making online payment of annual membership and CoP renewal fee:

- 1. Non-CoP holders are required to register for eCSIN if applicable and if not registered yet.**
- 2. CoP holders are required to register for UDIN if not registered yet.**
- 3. Declaration of PAN & Aadhaar is mandatory.**
- 4. Members are required to verify and update their address and contact details as required under Regulation 3 of the CS Regulations, 1982 amended till date.**
- 5. Declaration of GSTIN number (optional) is required in order to claim GST Input Tax Credit. If GSTIN No. is not given it will not be reflected in the fee receipt.**
- 6. The applicable fee is calculated by the system inclusive of GST@18%.**
- 7. CoP holders can pay the CoP renewal fee along with the annual membership fee first or separately after having paid the annual membership fee.**

8. Submission of online Form-D is a pre-condition for CoP holders.

For more details, kindly refer to **FAQs (Link is available on home page of www.icsi.edu at top right corner)** Point 6-16 (about membership fee), 20-26 (about CoP fee) and 88-92 (about PCH) at the link: https://www.icsi.edu/media/webmodules/FAQ_Pertains_Membership.pdf

For any further assistance, we are available to help you at <http://support.icsi.edu>

Team ICSI